AVETMISS

AVETMISS 8.0 for VET providers: what's changing from release 7.0

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National Centre for Vocational Education Research

NCVER

Publisher's note

This document provides a detailed description of the changes between release 7.0 and release 8.0 of the Australian Vocational Education and Training Management Information Statistical Standard (AVETMISS) for vocational education and training (VET) providers.

Changes that affect data submissions or the enrolment form are marked in red. Name changes of files and fields and clarifications that do not impact data submissions are marked in blue. Deleted text of significance is marked in strikethrough (e.g. "~~delivery location~~").

To easily recognise changes since release 7.0, please print in colour.

Contents

Overview

This document provides a detailed description of the changes between release 7.0 and release 8.0 of the Australian Vocational Education and Training Management Information Statistical Standard (AVETMISS) for vocational education and training (VET) providers.

The changes affect the *AVETMISS VET Provider Collection specifications*, the *AVETMISS data element definitions* (hereafter known as the *Collection specifications* and the *Data element definitions)* and the AVETMISS validation software (AVS) business rules.

The *Collection specifications* detail the collection requirements for VET providers. They describe the files and fields to be collected and the formats and rules that govern them.

The *Data element definitions* describe the data elements used for the National VET Provider Collection. The new edition of the *Data element definitions* will be edition 2.3.

The new Standard, which comprises the collection of both the *Collection specifications* and the *Data element definitions*, will come into effect for training activity from 1 January 2018.

Scope of document

This document provides a detailed description of changes from release 7.0 to release 8.0 that have an impact on data collection. Changes undertaken as part of regular Standard maintenance, such as clarification of definitions and descriptions, are only included where the change is substantial.

Only the sections of the *Collection specifications* and *Data element definitions* that have undergone significant changes are included in this document.

Changes in brief

RENAMED FILES AND FIELDS

- *Enrolment (NAT000120)* file **to become** the *Training activity (NAT00120)* file.
- Two fields *Address location – suburb, locality or town* and *Address postal – suburb, locality or town* consolidated **to become** a single data element *Address – suburb, locality or town.*
- *Sex* **to become** *Gender.*
- *Year program completed* **to become** *Date program completed* (also see Data element definitions changes).

ADDED SUPPLEMENTS, FILES, AND FIELDS

- 'National VET Collection supplement for non-Training.gov.au information' **added to** *Collection specifications* containing:
  - *Training organisation* (NAT00010A) file – for reporting non-registered training organisation data
  - *Program* (NAT00030A) file – for reporting non-accredited program data.
- New data element *Survey contact status* **added to** the *Client* (NAT00080) file.
- A second *Email address* field **added to** the *Client postal details* (NAT00085) file.
- *Training organisation identifier* **added to** the *Training activity* (NAT00120) file.
- *School type identifier* **added to** the *Training activity* (NAT00120) file. This field previously only appeared in the VET in Schools Collection supplement, which has now been merged into the main body of the *Collection specifications*.
- State-specific field *Predominant delivery mode* **added to** the *Enrolment* (NAT00120) file, below the record length for the national data collection.
- State-specific fields *Parchment issue date* and *Parchment number* **added to** the *Program completed* (NAT00130) file, below the record length for the national data collection.

DELETED SUPPLEMENT, FILES, AND FIELDS

- *Submission to managing agent* (NAT00005) file **deleted**.

- National VET in Schools Collection supplement, including *Enrolment* (NAT00120) – VET in Schools file **deleted**.

- The following fields in the *Training organisation* (NAT00010) file to be **deleted**, as they can be derived from Training.gov.au: *Training organisation type identifier, Address first line, Address second line, Address location – suburb, locality or town, Postcode* and *State identifier*. These fields still need to be reported when using the *Training organisation* (NAT00010A) file.

- The following fields in the *Program* (NAT00030) file to be **deleted**, as they can be derived from Training.gov.au: *Program recognition identifier, Program level of education identifier, Program field of education identifier, ANZSCO identifier* and *VET flag*. These fields still need to be reported when using the *Program* (NAT00030A) file.

- *Subject flag* **deleted** from the *Subject (*NAT00060) file.

- *Proficiency in spoken English identifier* **deleted** from the *Client* (NAT00080) file.

- *Year highest school level completed* **deleted** from the *Client* (NAT00080) file. This field still appears in the *Data element definitions* as it may still be required for reporting to state training authorities.

- *Telephone number home, Telephone number - work* and *Telephone number - mobile* **deleted** in the *Client postal details* (NAT00085) file. These have all been replaced by *Telephone number*.

- *Scheduled hours* **deleted** from the fields required in the national data collection for the *Training activity* (NAT00120) file. This field still appears in the state specific section of this file, below the record length for national data collection.

COLLECTION SPECIFICATIONS VALIDATION AND TEXT CHANGES

- **Added** advice to the *Training organisation* (NAT00010) and *Program* (NAT00030) file about when the *Training organisation* (NAT00010A) and *Program* (NAT00030A) files should be used in their place.

- Text **clarified** in the *Client* (NAT00080) file in the Rules section for *Address – suburb, locality or town.*

- Text **clarified** in the *Client postal details* (NAT00085) file in the Rules section for *Address street number.*

- **Deleted** all references to Postcode '0000' which will be invalid in Release 8.0 (also see Data element definitions changes).

- **Updated** unique rule in the *Training activity* (NAT00120) file (also see Changes to AVETMISS validation software section).

- VET in Schools Collection specific rule against *Program identifier* **moved** from the VET in Schools Collection supplement to the *Training activity* (NAT00120) file.

DATA ELEMENT DEFINITIONS CHANGES

- *Activity start date* — text **clarified**.

- *Activity end date* — text **clarified**.

- *Address - suburb, locality or town* — text **clarified**.

- *At school flag* — text **clarified**.

- *Client identifier* — text **clarified**.

- *Client identifier — apprenticeships* - text **clarified**.

- *Client tuition fee* — field length **changed**.

- *Date of birth* — text **clarified**.

- *Date program completed* — type, field length and classification scheme **changed**, text **clarified**.

- *Delivery mode identifier* — type, field length, classification scheme and text **changed**.

- *Fee exemption/concession type identifier* — field length **changed**.

- *Funding source - national* — text **clarified**.

- *Gender* — name change, text **clarified**.

- *Highest school level completed identifier* — text **clarified**.

- *Issued flag* — text **clarified**.

- *Labour force status identifier* — text **clarified**.

- *Language identifier* — text **clarified**.
- *Nominal hours* — text **clarified**.
- *Outcome identifier - national* — classification scheme validation and text **changed**.
- *Postcode* — classification scheme and text **changed**.
- *Prior educational achievement flag* — text **clarified**.
- *Prior educational achievement identifier* — text **clarified**.
- *Program field of education identifier* — text **clarified**.
- *Program identifier* — text **clarified**.
- *Study reason identifier* — text **clarified**.
- *Training organisation delivery location name* — text **clarified**.
- *VET flag* — text **clarified**.

AVS CHANGES

- Rules **added**, **deleted** and **changed** aligning with other changes made in release 8.0.

Changes to AVETMISS documents

The following section describes areas of the *Collection specifications* and *Data element definitions* that have changed from release 7.0. Changes that affect data submissions or the enrolment form are marked in red. Name changes of files and fields and clarifications that do not impact data submissions are marked in blue. Deleted text of significance is marked in strikethrough (e.g. "~~delivery location~~").

Only those sections of the *Collection specifications* and *Data element definitions* that have undergone significant change appear in this document.

Changes to the Collection specifications

SUBMISSION TO MANAGING AGENT (NAT00005) FILE
Deleted file

TRAINING ORGANISATION (NAT00010) FILE

The following fields have been deleted: *Training organisation type identifier*, *Address first line*, *Address second line*, *Address location – suburb, locality or town*, *Postcode* and *State identifier*.

Training organisation (NAT00010) file

Definition

The *Training organisation* (NAT00010) file contains records about the training organisation.

Context

The *Training organisation* (NAT00010) file provides identifying information about a registered training organisation for the National VET Provider Collection.

Field table

If your organisation is not a registered training organisation refer to the *Training organisation (NAT00010A) file* in the National VET Collection supplement section of this document.

Fields shaded in grey may appear in Unique Student Identifier transcripts.

FIELDS – TRAINING ORGANISATION (NAT00010) FILE	POSITION	LENGTH	TYPE
Training organisation identifier	1	10	A
Training organisation name	11	100	A
Record length for national data collection:		268	
Contact name	269	60	A
Telephone number	329	20	A
Facsimile number	349	20	A
Email address	369	80	A
Carriage return/line feed (ASCII 13/10):		2	

File relationships

For each unique *Training organisation identifier* in the *Training organisation* (NAT00010) file there must be at least one corresponding record in the:

Training organisation delivery location (NAT00020) file or
Program completed (NAT00130) file.

Rules

Each record in this file must be unique to *Training organisation identifier*.

CONTACT NAME

Rules for this field will be determined by individual states or territories.

EMAIL ADDRESS

Rules for this field will be determined by individual states or territories.

FACSIMILE NUMBER

Rules for this field will be determined by individual states or territories.

TELEPHONE NUMBER

Rules for this field will be determined by individual states or territories.

TRAINING ORGANISATION IDENTIFIER

This field must not be blank.

TRAINING ORGANISATION NAME

This field must not be blank.

Training organisation delivery location (NAT00020) file

Definition

The *Training organisation delivery location* (NAT00020) file contains a record for each training delivery location associated with training activity in a training organisation during the collection period.

A training organisation delivery location is a specific training site.

Context

The *Training organisation delivery location* (NAT00020) file provides a record of training delivery location details during the collection period. This file is used to distinguish between delivery locations of a training organisation.

Field table

Fields shaded in grey may appear in Unique Student Identifier transcripts.

FIELDS – TRAINING ORGANISATION DELIVERY LOCATION (NAT00020) FILE	POSITION	LENGTH	TYPE
Training organisation identifier	1	10	A
Training organisation delivery location identifier	11	10	A
Training organisation delivery location name	21	100	A
Postcode	121	4	A
State identifier	125	2	N
Address location – suburb, locality or town	127	50	A
Country identifier	177	4	A
Record length for national data collection:		180	
Carriage return/line feed (ASCII 13/10):		2	

File relationships

For each unique *Training organisation identifier* in the *Training organisation delivery location* (NAT00020) file there must be one corresponding record in the

  Training organisation (NAT00010) or (NAT00010A) file.

For each unique *Training organisation delivery location identifier* in the *Training organisation delivery location* (NAT00020) file there must be at least one corresponding record in the

  Training activity (NAT00120) file.

If there is no subject enrolment and therefore no *Training activity* (NAT00120) file, then the *Training organisation delivery location* (NAT00020) file is not required.

Rules

Each record in this file must be unique to *Training organisation delivery location identifier*.
Address information must be the physical location of the delivery location associated with enrolment activity in a training organisation during the collection period.

ADDRESS LOCATION – SUBURB, LOCALITY OR TOWN

This field must not be blank.

COUNTRY IDENTIFIER

This field must not be blank or '@@@@ – not specified' or '0000 – inadequately described'.

Country identifier is used to identify the country in which training delivery takes place by an Australian training organisation.

Country identifier must not be:

> 1100 — Australia (includes external territories), not further defined
> 1101 — Australia
> 1102 — Norfolk Island or
> 1199 — Australian external territories, not elsewhere classified

if *Postcode* is 'OSPC' in the *Training organisation delivery location* (NAT00020) file.

Country identifier must be:

> 1100 — Australia (includes external territories), not further defined
> 1101 — Australia
> 1102 — Norfolk Island or
> 1199 — Australian external territories, not elsewhere classified

if *Postcode* is a valid 4-digit Australia Post postcode in the *Training organisation delivery location* (NAT00020) file.

POSTCODE

This field must not be blank.

Postcode with the category of 'Post office box' in the Australia Post postcode classification or '@@@@ - not specified' are not permitted in the *Training organisation delivery location* (NAT00020) file.

Postcode must be given the value 'OSPC', if the training organisation's delivery location has an overseas address in the *Training organisation delivery location* (NAT00020) file.

If *Postcode* is 'OSPC', the *State identifier* must be either:

> 09 — Other Australian territories or dependencies or
> 99 — Other (Overseas but not an Australian territory or dependency)

in the *Training organisation delivery location* (NAT00020) file.

STATE IDENTIFIER

This field must not be blank.

State identifier must indicate the state or territory that is represented by the valid 4-digit Australia Post postcode, supplied in *Postcode* in the *Training organisation delivery location* (NAT00020) file.

State identifier must be:

> 09 — Other Australian territories or dependencies or
> 99 — Other (Overseas but not an Australian territory or dependency)

if *Postcode* is 'OSPC' in the *Training organisation delivery location* (NAT00020) file.

TRAINING ORGANISATION DELIVERY LOCATION IDENTIFIER

This field must not be blank.

TRAINING ORGANISATION DELIVERY LOCATION NAME

This field must not be blank.

TRAINING ORGANISATION IDENTIFIER

This field must not be blank.

PROGRAM (NAT00030) FILE

The following fields have been deleted: *Program recognition identifier, Program level of education identifier, Program field of education identifier, ANZSCO identifier* and *VET Flag.*

Program (NAT00030) file

Definition

The *Program* (NAT00030) file contains a record for each qualification, course or skill set associated with enrolments and completions during the collection period.

A qualification, course or skill set is a structured program that may include practical experience.

Context

The *Program* (NAT00030) file provides information about qualifications, courses or skill sets to assist with analysis of the type and level of training activity.

Field table

If your organisation delivers any qualifications, courses or skill sets that are not nationally recognised (that is, that are locally recognised) refer to the *Program* (NAT00030A) file in the National VET Collection supplement section of this document.

Fields shaded in grey may appear in Unique Student Identifier transcripts.

FIELDS – PROGRAM (NAT00030) FILE	POSITION	LENGTH	TYPE
Program identifier	1	10	A
Program name	11	100	A
Nominal hours	111	4	N
Record length for national data collection:		130	
Carriage return/line feed (ASCII 13/10):		2	

File relationships

For each unique *Program identifier* in the *Program* (NAT00030) file there must be at least one corresponding record in the

Training activity (NAT00120) file or
Program completed (NAT00130) file.

If there is no *Program identifier* in the *Training activity* (NAT00120) file or *Program completed* (NAT00130) file, because of subject-only training, then the *Program* (NAT00030) file is not required.

Rules

Each record in this file must be unique to *Program identifier*.

NOMINAL HOURS

This field must not be blank.

PROGRAM IDENTIFIER

This field must not be blank.

PROGRAM NAME

This field must not be blank.

The *Program Name* must match the program name listed on Training.gov.au for nationally accredited qualifications, courses or skill sets.

SUBJECT (NAT00060) FILE

The following field has been deleted: *Subject flag.*

Subject (NAT00060) file

Definition

The *Subject* (NAT00060) file contains a record for each unit of competency or module associated with enrolment activity during the collection period.

A unit of competency or module can be studied independently but is usually offered as part of a qualification, course or skill set.

Context

The *Subject* (NAT00060) file provides information about units of competency and modules that are undertaken and/or completed by clients during the collection period.

Field table

Fields shaded in grey may appear in Unique Student Identifier transcripts.

FIELDS – SUBJECT (NAT00060) FILE	POSITION	LENGTH	TYPE
Subject identifier	1	12	A
Subject name	13	100	A
Subject field of education identifier	113	6	A
VET flag	119	1	A
Nominal hours	120	4	N
Record length for national data collection:		123	
Carriage return/line feed (ASCII 13/10):		2	

File relationships

For each unique *Subject identifier* in the *Subject* (NAT00060) file there must be at least one corresponding record in the

> *Training activity* (NAT00120) file.

If there are no subject enrolments and therefore no *Training activity* (NAT00120) file, then the *Subject* (NAT00060) file is not required.

Rules

Each record in this file must be unique to *Subject identifier*.

SUBJECT FIELD OF EDUCATION IDENTIFIER

This field may be blank if *Subject identifier* and *Subject name* in combination match the code and name combination listed on Training.gov.au.

SUBJECT IDENTIFIER

This field must not be blank.

SUBJECT NAME

This field must not be blank.

If *Subject identifier* is listed on Training.gov.au as a unit of competency or accredited unit, then *Subject name* must match the subject name listed on Training.gov.au.

NOMINAL HOURS

This field may be blank if *Subject identifier* and *Subject name* in combination match the code and name combination listed on Training.gov.au and *Subject identifier* also exists in NCVER's nationally agreed hours system file.

VET FLAG

This field must not be blank.

VET flag must be 'Y' when reporting to the National VET in Schools Collection.

CLIENT (NAT00080) FILE

The following fields have been deleted: *Proficiency in spoken English identifier; Year highest school level completed.*

Client (NAT00080) file

Definition

The *Client* (NAT00080) file contains a record for each client who has participated in VET activity during the collection period or whose completion of a program of study is reported during the collection period.

A client is an individual who is engaged in, or has completed a program of study.

Context

The *Client* (NAT00080) file provides information used to monitor client participation patterns.

To protect client privacy, client usual address information is geo-coded to aggregated statistical areas. The fields *Address building/property name*, *Address flat/unit details*, *Address street number* and *Address street name* will be deleted when state and territory training authorities and direct data submitters submit the data to the National VET Provider Collection.

State and territory training authorities may submit the *Statistical area level 1* and *Statistical area level 2* identifiers rather than *Address building/property name*, *Address flat/unit details*, *Address street number* and *Address street name.*

Field table

Fields shaded in grey may appear in Unique Student Identifier transcripts.

FIELDS – CLIENT (NAT00080) FILE	POSITION	LENGTH	TYPE
Client identifier	1	10	A
Name for encryption	11	60	A
Highest school level completed identifier	71	2	A
~~Sex~~ Gender	73	1	A
Date of birth	74	8	A
Postcode	82	4	A
Indigenous status identifier	86	1	A
Language identifier	87	4	A
Labour force status identifier	91	2	A
Country identifier	93	4	A
Disability flag	97	1	A
Prior educational achievement flag	98	1	A
At school flag	99	1	A
Address ~~location~~ – suburb, locality or town	100	50	A
Unique student identifier	150	10	A
State identifier	160	2	A
Address building/property name	162	50	A
Address flat/unit details	212	30	A
Address street number	242	15	A
Address street name	257	70	A
Survey contact status	327	1	A
Record length for national data collection for training organisations:		327	
Statistical area level 1 identifier	328	11	A
Statistical area level 2 identifier	339	9	A
Record length for national data collection for state and territory training authorities:		347	
Carriage return/line feed (ASCII 13/10):		2	

File relationships

If *Client identifier* exists with a *Disability flag* of 'Y' in the *Client* (NAT00080*)* file there must be at least one corresponding record in the

Disability (NAT00090) file.

If *Client identifier* exists with a *Prior educational achievement flag* of 'Y' in the *Client* (NAT00080) file there must be at least one corresponding record in the

Prior educational achievement (NAT00100) file.

If the training organisation is submitting to a state or training authority under a contractual obligation then, for each *Client identifier* in the *Client* (NAT00080) file, there must be at least one corresponding record in the *Client postal details* (NAT00085) file. Training organisations submitting directly to NCVER do not provide the *Client postal details* (NAT00085) file.

The *Client* (NAT00080) file must contain one record for each *Client identifier* reported in either the *Training activity* (NAT00120) file or the *Program completed* (NAT00130) file.

Rules

Each record in this file must be unique to *Client identifier*.

ADDRESS (ALL ADDRESS FIELDS)

Address must represent the client's usual residential address.

The intent of 'usual' residential address is to report the address where the client usually resides rather than a temporary address a client relocates to for training, work or other purposes.

Place of usual address must be a physical address (street number and name) and not a post office box.

Most states and territories are using an address identification system in rural areas to facilitate emergency services coordination such as the 'Rural property addressing' or 'numbering' systems. This is the preferred residential street address for clients from rural areas where available.

ADDRESS BUILDING/PROPERTY NAME

This field may be blank.

Address building/property name must comply with rules listed in *Address.*

ADDRESS FLAT/UNIT DETAILS

This field may be blank.

Address flat/unit details must comply with rules listed in *Address.*

ADDRESS ~~LOCATION~~ – SUBURB, LOCALITY OR TOWN

This field must not be blank **when postcode is listed on Australia Post.**

Address — suburb, locality or town must comply with rules listed in *Address.* This field must be part of a valid postcode - address location combination as listed by Australia Post. If the postcode is 'OSPC' or '@@@@' and an Australian location or international equivalent is not available, then 'Not specified' may be entered in this field.

ADDRESS STREET NAME

This field must not be blank.

Address street name must comply with rules listed in *Address.*

Address street name should be 'not specified' for clients who do not provide residential address details, whose address does not contain a street address (e.g. clients from Aboriginal communities) or whose usual residential address is not in Australia (e.g. overseas students).

For state and territory training authorities only: This field may be blank if *Statistical area level 1* and *Statistical area level 2* identifiers are populated.

ADDRESS STREET NUMBER

This field must **not** be blank.

Address street number must comply with the rules listed in *Address.*

Address street number should be 'not specified' for clients who do not provide residential address details or clients whose address does not contain a street address (e.g. clients from Aboriginal communities).

For state and territory training authorities only: This field may be blank if *Statistical area level 1* and *Statistical area level 2* identifiers are populated.

AT SCHOOL FLAG

This field must **not** be blank.

When submitting to the National VET in Schools Collection, *At school flag* must be 'Y' if *School type identifier* is '21 — School — Government', '25 — School — Catholic' or '27 — School — Independent' in the *Training activity* (NAT00120) file.

CLIENT IDENTIFIER

This field must **not** be blank.

The *Client* (NAT00080) file must contain one record for each unique *Client identifier* reported in either the *Training activity* (NAT00120) file or the *Program completed* (NAT00130) file.

Client identifiers included in the *Client* (NAT00080) file must exist in the *Client postal details* (NAT00085) file.

COUNTRY IDENTIFIER

This field must **not** be blank.

Country identifier specifies the country of birth of a client in the *Client* (NAT00080) file.

If *Country identifier* is inadequately described, the *Country identifier* must be '0000'.

If *Country identifier* is unknown, the *Country identifier* must be '@@@@'.

DATE OF BIRTH

This field must **not** be blank.

DISABILITY FLAG

This field must **not** be blank.

~~SEX~~ GENDER

This field must **not** be blank.

HIGHEST SCHOOL LEVEL COMPLETED IDENTIFIER

This field must **not** be blank.

INDIGENOUS STATUS IDENTIFIER

This field must **not** be blank.

LABOUR FORCE STATUS IDENTIFIER

This field must **not** be blank when submitting to the National VET Provider Collection.

This field **may** be blank when submitting to the National VET in Schools Collection.

LANGUAGE IDENTIFIER

This field must **not** be blank.

NAME FOR ENCRYPTION

This field must **not** be blank.

POSTCODE

This field must **not** be blank.

Postcode must comply with rules listed in *Address.*

Postcode must be an Australia Post postcode of a physical street address and not a postcode of a post office box address or a large volume receiver (LVR).

Postcode must be 'OSPC — Overseas address location' for international clients, irrespective of the postcode used in the overseas address or the client's temporary address in Australia.

PRIOR EDUCATIONAL ACHIEVEMENT FLAG

This field must **not** be blank.

STATE IDENTIFIER

This field must not be blank.

State identifier must comply with rules listed in *Address.*

If *Postcode* is 'OSPC — Overseas address location' in the *Client* (NAT00080) file, *State identifier* must be '99 — Other (overseas but not an Australian territory or dependency)'.

STATISTICAL AREA LEVEL 1 IDENTIFIER

This field may be blank.

This field is only to be used by state or territory training authorities when submitting data to NCVER. *Statistical area level 1 identifier* must be a valid 11-digit identifier as allocated in the Australian Bureau of Statistics' *Australian Statistical Geography Standard* (ASGS), ABS catalogue no.1270.0, 2011. This field is not required by registered training organisations.

STATISTICAL AREA LEVEL 2 IDENTIFIER

This field may be blank.

This field is only to be used by state or territory training authorities when submitting data to NCVER. *Statistical area level 2 identifier* must be a valid 9-digit identifier as allocated in the Australian Bureau of Statistics' *Australian Statistical Geography Standard* (ASGS), ABS catalogue no.1270.0, 2011. This field is not required by registered training organisations.

SURVEY CONTACT STATUS

This field must not be blank for the National VET Provider Collection.

This field may be blank in the National VET in Schools Collection.

UNIQUE STUDENT IDENTIFIER

This field must not be blank under the requirements outlined in the Student Identifiers Act 2014. In addition, registered training organisations submitting data to their state training authorities may be required to populate this field from the time of enrolment.

CLIENT POSTAL DETAILS **(NAT00085) FILE**

Client postal details (NAT00085) file

Definition

The *Client postal details* (NAT00085) file stores address details of clients for mailing lists under the administration of states and territories.

Context

The *Client postal details* (NAT00085) file is used by the states or territories for the administration of the Student Outcomes Survey. The Student Outcomes Survey is a national survey of students who completed training in the previous year (for more information, go to <https://www.ncver.edu.au/data/collection/student-outcomes>).

Training organisations in receipt of government funding should submit this file to the relevant state or territory directly. States and territories operate in the confines of the privacy legislation. This file is not submitted to NCVER.

Training organisations not in receipt of government funding do not currently need to submit this file.

Boards of Studies or state or territory training authorities submitting to the National VET in Schools Collection do not need to submit this file to NCVER.

Field table

FIELDS – CLIENT POSTAL DETAILS (NAT00085) FILE	POSITION	LENGTH	TYPE
Client identifier	1	10	A
Client title	11	4	A
Client first given name	15	40	A
Client family name	55	40	A
Address building/property name	95	50	A
Address flat/unit details	145	30	A
Address street number	175	15	A
Address street name	190	70	A
Address postal delivery box	260	22	A
Address location – suburb, locality or town	282	50	A
Postcode	332	4	A
State identifier	336	2	N
Telephone number *[home]*	338	20	A
Telephone number *[work]*	358	20	A
Telephone number *[mobile]*	378	20	A
Email address	398	80	A
Email address *[alternative]*	478	80	A
Record length for national data collection:		557	
Carriage return/line feed (ASCII 13/10):		2	

File relationships

For each unique *Client identifier* in the *Client postal details* (NAT00085) file there must be one corresponding record in the

Client (NAT00080) file*.*

Changes to AVETMISS documents   Changes to the Collection specifications

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Rules

Rules for all fields in the *Client postal details* (NAT00085) file are at the discretion of, and may be determined by, individual states or territories. Training organisations in receipt of government funding are advised to check with their state or territory training authority prior to submission.

Rules described below apply only to the validation of the *Client postal details* (NAT00085) file in NCVER's AVETMISS validation software.

Each record in this file must be unique to *Client identifier*.

ADDRESS BUILDING/PROPERTY NAME

This field may be blank.

ADDRESS FLAT/UNIT DETAILS

This field may be blank.

ADDRESS POSTAL DELIVERY BOX

This field may be blank if *Address street name* is not blank in the *Client postal details* (NAT00085) file.

ADDRESS ~~POSTAL~~ – SUBURB, LOCALITY OR TOWN

This field must not be blank.

Address — suburb, locality or town and *Postcode* in combination must match the combination specified by Australia Post.

Address — suburb, locality or town should be 'not specified' if *Postcode* is 'OSPC' or '@@@@' in the *Client postal details* (NAT00085) file.

ADDRESS STREET NAME

This field must not be blank if *Address postal delivery box* is blank in the *Client postal details* (NAT00085) file.

This field must not be blank if *Address street number* is not blank in the *Client postal details* (NAT00085) file.

ADDRESS STREET NUMBER

This field may be blank.

CLIENT FIRST GIVEN NAME

This field may be blank.

CLIENT IDENTIFIER

This field must not be blank.

Client identifiers included in the *Client postal details* (NAT00085) file must exist in the *Client* (NAT00080) file.

CLIENT FAMILY NAME

This field must not be blank.

CLIENT TITLE

This field may be blank.

EMAIL ADDRESS

This field may be blank.

EMAIL ADDRESS *[ALTERNATIVE]*

This field may be blank.

POSTCODE

This field must not be blank.

If *Postcode* is not 'OSPC' or '@@@@' then *Postcode* in combination with *Address — suburb, locality or town* and *State identifier* must match the combination specified by Australia Post.

STATE IDENTIFIER

This field must not be blank.

If *State identifier* is not '@@', then *State identifier* and *Postcode* combination must match that specified by Australia Post.

TELEPHONE NUMBER *[HOME]*

This field may be blank.

Telephone number [home] must be a valid Australian telephone number and include the area code.

Telephone number [home] should be in the following format 0123456789.

TELEPHONE NUMBER *[MOBILE]*

This field may be blank.

Telephone number [mobile] must be a valid Australian mobile telephone number.

TELEPHONE NUMBER *[WORK]*

This field may be blank.

Telephone number [work] must be a valid Australian telephone number and include the area code.

Telephone number [work] should be in the following format 0123456789.

TRAINING ACTIVITY **(NAT00120) FILE**

Training activity **(NAT00120) file**

Definition

The *Training activity* (NAT00120) file contains a record for each unit of competency or module undertaken by a client at a training organisation's delivery location during the collection period.

Context

The *Training activity* (NAT00120) file provides information about training activity undertaken by clients during the collection period. This information is used to measure activity and output for the VET sector.

Field table

Fields shaded in grey may appear in Unique Student Identifier transcripts.

FIELDS – TRAINING ACTIVITY (NAT00120) FILE	POSITION	LENGTH	TYPE
Training organisation identifier	1	10	A
Training organisation delivery location identifier	11	10	A
Client identifier	21	10	A
Subject identifier	31	12	A
Program identifier	43	10	A
Activity start date	53	8	D
Activity end date	61	8	D
Delivery mode identifier	69	3	A
Outcome identifier – national	72	2	N
Funding source – national	74	2	N
Commencing program identifier	76	1	N
Training contract identifier	77	10	A
Client identifier – apprenticeships	87	10	A
Study reason identifier	97	2	A
VET in schools flag	99	1	A
Specific funding identifier	100	10	A
School type identifier	110	2	A
Record length for national data collection:		111	
Outcome identifier – training organisation	112	3	A
Funding source – state training authority	115	3	A
Client tuition fee	118	5	N
Fee exemption/concession type identifier	123	2	A
Purchasing contract identifier	125	12	A
Purchasing contract schedule identifier	137	3	A
Hours attended	140	4	N
Associated course identifier	144	10	A
Scheduled hours	154	4	N
Predominant delivery mode	158	1	A
Carriage return/line feed (ASCII 13/10):		2	

File relationships

For each unique *Training organisation delivery location identifier* in the *Training activity* (NAT00120) file there must be one corresponding record in the

    Training organisation delivery location (NAT00020) file.

For each unique *Program identifier* in the *Training activity* (NAT00120) file there must be one corresponding record in the

    Program (NAT00030) or (NAT00030A) file.

For each unique *Subject identifier* in the *Training activity* (NAT00120) file there must be one corresponding record in the

Subject (NAT00060) file.

For each unique *Client identifier* in the *Training activity* (NAT00120) file there must be one corresponding record in the

Client (NAT00080) file.

If there is no training activity and therefore no *Training organisation delivery location* (NAT00020) file or *Subject* (NAT00060) file, then the *Training activity* (NAT00120) file is not required.

Rules

Each record in this file must be unique on **the combination of** *Training organisation ~~delivery location~~* identifier, *Client identifier*, *Subject identifier*, *Program identifier* and *Activity start date.*

ACTIVITY END DATE

This field must not be blank.

Activity end date must be within the collection year if *Outcome identifier — national* is not '70 — Continuing enrolment'.

Activity end date must not be more than five years after *Activity start date*.

ACTIVITY START DATE

This field must not be blank.

Activity start date must be on or before the *Activity end date*.

Activity start date must be before the end of the collection period.

Activity start date must not be more than five years prior to collection year.

Activity start date should not change in subsequent data submissions when reporting the same training activity.

ASSOCIATED COURSE IDENTIFIER

Rules for this field will be determined by individual states or territories.

CLIENT IDENTIFIER

This field must not be blank.

CLIENT IDENTIFIER – APPRENTICESHIPS

This field may be blank if *Training contract identifier* is blank in the *Training activity* (NAT00120) file.

Client identifier — apprenticeships must be blank if *Program identifier* is blank in the *Training activity* (NAT00120) file.

CLIENT TUITION FEE

Rules for this field will be determined by individual states or territories.

COMMENCING PROGRAM IDENTIFIER

This field must not be blank.

Commencing program identifier must be '8 — Unit of competency or module enrolment only' if *Program identifier* is blank in the *Training activity* (NAT00120) file.

Commencing program identifier must be the same and not equal to '8 — Unit of competency or module enrolment only' for each unique *Client identifier* and *Program identifier* combination.

DELIVERY MODE IDENTIFIER

This field must not be blank.

FEE EXEMPTION/CONCESSION TYPE IDENTIFIER

Rules for this field will be determined by individual states or territories.

FUNDING SOURCE – NATIONAL

This field must not be blank.

FUNDING SOURCE – STATE TRAINING AUTHORITY

Rules for this field will be determined by individual states or territories.

HOURS ATTENDED

Rules for this field will be determined by individual states or territories.

OUTCOME IDENTIFIER – NATIONAL

This field must not be blank.

OUTCOME IDENTIFIER – TRAINING ORGANISATION

Rules for this field will be determined by individual states or territories.

PREDOMINANT DELIVERY MODE

Rules for this field will be determined by individual states or territories.

PROGRAM IDENTIFIER

This field may be blank.

Program identifier must not be blank if the unit of competency or module is part of a qualification, course or skill set enrolment in the *Training activity* (NAT00120) file.

Program identifier must be blank if *Subject identifier* is not part of a qualification, course or skill set enrolment in the *Training activity* (NAT00120) file.

Program identifier must not be blank if *Client identifier — apprenticeships* and *Training contract identifier* are not blank in the *Training activity* (NAT00120) file.

Program identifier must not be blank when submitted to the National VET in Schools Collection.

PURCHASING CONTRACT IDENTIFIER

Rules for this field will be determined by individual states or territories.

PURCHASING CONTRACT SCHEDULE IDENTIFIER

Rules for this field will be determined by individual states or territories.

SCHEDULED HOURS

Rules for this field will be determined by individual states or territories.

SCHOOL TYPE IDENTIFIER

This field may be blank when data are submitted to the National VET Provider Collection.

This field must not be blank when data are submitted by Boards of Studies or states and territories to the National VET in Schools Collection.

SPECIFIC FUNDING IDENTIFIER

This field may be blank.

This field is only for use by state or territory training authorities or by training organisations as directed by the Department of Education and Training. It must only be used when *Funding source — national* is '13 — Commonwealth specific purpose programs'.

Specific funding identifier must not be blank if *Funding source — national* is '13 — Commonwealth specific funding program'.

STUDY REASON IDENTIFIER

This field may be blank.

SUBJECT IDENTIFIER

This field must not be blank.

Subject identifier may exist with a blank *Program identifier* in the *Training activity* (NAT00120) file if enrolment is in a unit of competency or module only.

TRAINING CONTRACT IDENTIFIER

This field may be blank if *Client identifier — apprenticeships* is blank in the *Training activity* (NAT00120) file.

Training contract identifier must be blank if *Program identifier* is blank in the *Training activity* (NAT00120) file.

Training contract identifier and *Client identifier — apprenticeships* should be the same for each unique *Program identifier/Client identifier* combination.

TRAINING ORGANISATION IDENTIFIER

This field must not be blank.

TRAINING ORGANISATION DELIVERY LOCATION IDENTIFIER

This field must not be blank.

VET IN SCHOOLS FLAG

This field must not be blank.

This field must be 'Y' when data are submitted by Boards of Studies to the National VET in Schools Collection.

PROGRAM COMPLETED **(NAT00130) FILE**

Program completed (NAT00130) file

Definition

The *Program completed* (NAT00130) file contains records for which all requirements for the completion of the qualification, course or skill set, including on-the-job requirements, have been met. Completions for Australian Qualifications Framework (AQF) qualifications and courses are achieved when the client is eligible for the award to be conferred.

Context

The *Program completed* (NAT00130) file provides profile information about clients completing the requirements of a program of study, either during the collection period or in a prior collection period (where the completion of the program of study has not previously been reported). This information is used to measure successful outcomes from the VET sector.

Field table

Fields shaded in grey may appear in Unique Student Identifier transcripts.

FIELDS – PROGRAM COMPLETED (NAT00130) FILE	POSITION	LENGTH	TYPE
Training organisation identifier	1	10	A
Program identifier	11	10	A
Client identifier	21	10	A
~~Year~~ Date program completed	31	8	A
Issued flag	39	1	A
Record length for national data collection:		39	
Parchment issue date	40	8	A
Parchment number	48	25	A
Carriage return/line feed (ASCII 13/10):		2	

File relationships

For each unique *Training organisation identifier* in the *Program completed* (NAT00130) file, there must be one corresponding record in the

   Training organisation (NAT00010) file.

For each unique *Program identifier* in the *Program completed* (NAT00130) file, there must be one corresponding record in the

   Program (NAT00030) file.

For each unique *Client identifier* in the *Program completed* (NAT00130) file, there must be one corresponding record in the

   Client (NAT00080) file.

If there are no program completions to report, then the *Program completed* (NAT00130) file is not required.

Rules

Each record in this file must be unique.

The *Program completed* (NAT00130) file must not contain records that have been reported previously in the National VET Provider Collection.

The on-the-job component is to be completed before the completion can be reported.

Senior secondary education (Year 11 or Year 12) and junior secondary education (Year 10) are recognised as program completions attained when delivered in the VET sector and can be recorded in the *Program completed* (NAT00130) file.

If a client has completed a qualification, course or skill set that entitles the client to receive more than one level of education for the program, only the highest level of education conferred for that qualification, course or skill set should be reported.

CLIENT IDENTIFIER

This field must not be blank.

The *Client identifier* must appear in the *Training activity* (NAT00120) file if ~~*Year*~~ *Date program completed* for the *Client identifier* in the *Program completed* (NAT00130) file is within the collection year.

~~YEAR~~ DATE PROGRAM COMPLETED

This field must not be blank.

ISSUED FLAG

This field must not be blank.

PARCHMENT ISSUED DATE

Rules for this field will be determined by individual states or territories.

PARCHMENT NUMBER

Rules for this field will be determined by individual states or territories.

PROGRAM IDENTIFIER

This field must not be blank.

Program identifier with a *VET flag* of 'N' (No — The intention of the program of study is not vocational) in the *Program* (NAT00030A) file must not appear in the *Program completed* (NAT00130) file.

TRAINING ORGANISATION IDENTIFIER

This field must not be blank.

NATIONAL VET IN SCHOOLS COLLECTION SUPPLEMENT:

Deleted supplement, including *Enrolment* (NAT00120) file – VET in Schools. Instead, Boards of Studies or state and territories submitting to the National VET in Schools Collection must use the *Training activity* (NAT00120) file in the main body of the *Collection specifications* for the National VET Provider Collection.

National VET Collection supplement for non-Training.gov.au information

This supplement is an addition to the *National VET Provider Collection specifications*, catering for specific requirements for non-registered training organisations and locally recognised training. It contains:

- An introduction, detailing how the supplement should be used

- The *Training organisation* (NAT00010A) file (to be submitted in place of the *Training organisation* (NAT00010) file). It is identical to the *Training organisation* (NAT00010) file in release 7.0 of the National VET Provider Collection.

- The *Program* (NAT00030A) file (to be submitted in place of the *Program* (NAT00030) file). It is identical to the *Program* (NAT00030) file in release 7.0 of the National VET Provider Collection.

This entire section is depicted in red text as it is entirely new.

Introduction

This supplement is an addition to the *National VET Provider Collection specifications* to cater for specific requirements for non-registered training organisations and government-funded locally recognised training, delivered by both registered and non-registered training organisations in the National VET Provider Collection. It contains the *Training organisation* (NAT00010A) and *Program* (NAT00030A) files which are to be submitted in place of the *Training organisation* (NAT00010) and *Program* (NAT00030) files described in the main body of this document.

The *Training organisation* (NAT00010A) and *Program* (NAT00030A) files contain extra fields and are validated differently. The extra fields in these files do not exist in the main body of the document, as this information can be sourced from Training.gov.au for registered training organisations and nationally recognised training activity. However this information cannot be sourced externally for locally recognised training and therefore needs to be provided via these supplementary files. Using the wrong file in your submission will cause validation errors e.g. Submitting the *Training organisation* (NAT00010) file when your training organisation is not registered or the *Program* (NAT00030) file when your training organisation is delivering locally recognised training.

The *Training organisation* (NAT00010A) file is only for use by non-registered training organisations.

The *Program* (NAT00030A) file is for use by training organisations delivering government-funded locally recognised training. Training organisations delivering a mixture of nationally recognised and locally recognised training should submit all their data in the *Program* (NAT00030A) file format.

Training organisation (NAT00010A) file

Definition

The *Training organisation* (NAT00010A) file contains records about the training organisation.

Context

The *Training organisation* (NAT00010A) file provides information about the training organisation for the National VET Provider Collection.

Field table

If your organisation is not a registered training organisation you must use the following *Training organisation* (NAT00010A) file format to submit to the National VET Collection.

FIELDS –TRAINING ORGANISATION (NAT00010A) FILE	POSITION	LENGTH	TYPE
Training organisation identifier	1	10	A
Training organisation name	11	100	A
Training organisation type identifier	111	2	N
Address first line	113	50	A
Address second line	163	50	A
Address – suburb, locality or town	213	50	A
Postcode	263	4	A
State identifier	267	2	N
Record length for national data collection:		268	
Contact name	269	60	A
Telephone number	329	20	A
Facsimile number	349	20	A
Email address	369	80	A
Carriage return/line feed (ASCII 13/10):		2	

File relationships

For each unique *Training organisation identifier* in the *Training organisation* (NAT00010A) file there must be at least one corresponding record in the:

Training organisation delivery location (NAT00020) file or
Program completed (NAT00130) file.

Rules

Each record in this file must be unique to *Training organisation identifier*.

ADDRESS FIRST LINE

This field must not be blank.

ADDRESS – SUBURB, LOCALITY OR TOWN

This field must not be blank.

ADDRESS SECOND LINE

This field may be blank.

CONTACT NAME

Rules for this field will be determined by individual states or territories.

EMAIL ADDRESS

Rules for this field will be determined by individual states or territories.

FACSIMILE NUMBER

Rules for this field will be determined by individual states or territories.

POSTCODE

This field must not be blank.

Postcode must not include the values 'OSPC' or '@@@@'.

STATE IDENTIFIER

This field must not be blank.

State identifier must not be '99 — Other (overseas but not an Australian territory or dependency)'.

TELEPHONE NUMBER

Rules for this field will be determined by individual states or territories.

TRAINING ORGANISATION IDENTIFIER

This field must not be blank.

TRAINING ORGANISATION NAME

This field must not be blank.

TRAINING ORGANISATION TYPE IDENTIFIER

This field must not be blank if *Training organisation identifier* and *Training organisation name* in combination do not match the code and name combination listed on the Training.gov.au reference list published on the NCVER Portal < https://www.ncver.edu.au/>.

Program (NAT00030A) file

Definition

The *Program* (NAT00030A) file contains a record for each qualification, course or skill set associated with activity and completions during the collection period.

A qualification, course or skill set is a structured program that may include practical experience.

Context

The *Program* (NAT00030A) file provides information about qualifications, courses or skill sets to assist with analysis of the type and level of training activity.

Field table

If your organisation delivers any government-funded qualifications, courses or skill sets that are locally recognised (i.e. not nationally recognised) you must use the following *Program* (NAT00030A) file format to submit to the National VET Collection.

Where an organisation delivers a mixture of nationally recognised and locally recognised training, they should submit data in the file format of the supplementary *Program* (NAT00030A) file. Where programs delivered are listed on Training.gov.au, those fields not required under the *Program* (NAT00030) file in the main body of the Standard may be left blank.

This file is not valid for National VET in Schools Collection submissions from state and territories or Boards of Studies. These organisations should use the *Program* (NAT00030) file.

Fields shaded in grey may appear in Unique Student Identifier transcripts for nationally recognised programs.

FIELDS –PROGRAM (NAT00030A) FILE	POSITION	LENGTH	TYPE
Program identifier	1	10	A
Program name	11	100	A
Nominal hours	111	4	N
Program recognition identifier	115	2	N
Program level of education identifier	117	3	N
Program field of education identifier	120	4	N
ANZSCO identifier	124	6	A
VET flag	130	1	A
Record length for national data collection:		130	
Carriage return/line feed (ASCII 13/10):		2	

File relationships

For each unique *Program identifier* in the *Program* (NAT00030A) file there must be at least one corresponding record in the

Training activity (NAT00120) file or
Program completed (NAT00130) file.

If there is no *Program identifier* in the *Training activity* (NAT00120) file or *Program completed* (NAT00130) file, because of subject-only training, then the *Program* (NAT00030A) file is not required.

Rules

Each record in this file must be unique to *Program identifier*.

ANZSCO IDENTIFIER

This field may be blank if *Program identifier* and *Program name* in combination match the code and name combination listed on *Training.gov.au.*

This field may be blank if *Program recognition identifier* is '13 — Nationally recognised skill set, specified in a national training package' or '16 — Locally recognised skill set'.

NOMINAL HOURS

This field must not be blank.

PROGRAM FIELD OF EDUCATION IDENTIFIER

This field may be blank if *Program identifier* and *Program name* in combination match the code and name combination listed on Training.gov.au.

This field may be blank if *Program recognition identifier* is '13 — Nationally recognised skill set, specified in a national training package' or '16 — Locally recognised skill set'.

PROGRAM IDENTIFIER

This field must not be blank.

PROGRAM LEVEL OF EDUCATION IDENTIFIER

This field must not be blank if *Program identifier* and *Program name* in combination do not match the code and name combination listed on Training.gov.au.

This field must not be blank if *Program level of education identifier* is not available on Training.gov.au.

This field may be blank if *Program recognition identifier* is '13 — Nationally recognised skill set, specified in a national training package' or '16 — Locally recognised skill set'.

PROGRAM NAME

This field must not be blank.

If *Program identifier* is listed on Training.gov.au as a nationally accredited qualification, course or skill set, then *Program name* must match the program name listed on Training.gov.au.

PROGRAM RECOGNITION IDENTIFIER

This field must not be blank if *Program identifier* and *Program name* in combination do not match any code and name combination listed on Training.gov.au.

VET FLAG

This field must not be blank.

Changes to Data element definitions

Activity end date

Definitional attributes

DEFINITION

Activity end date is the actual date that training activity and assessment ends for a client in a unit of competency, accredited unit or module enrolment. *Activity end date* includes the conclusion of any on-the-job training components and the time required for the trainer to determine the final outcome for the unit of competency or module.

CONTEXT

Activity end date provides information about patterns of activity and participation within and across collection years.

Relational attributes

RULES

Activity end date must be a valid date that represents the date training is completed.

If the date is unknown, the expected end date must be reported and may be revised as activity progresses.

If the *Activity end date* is after the collection period end date, then the training must be reported as continuing (Outcome identifier – national - 70).

GUIDELINES FOR USE

Activity end date is not intended for the calculation of hours from the *Activity start date*.

Activity end date is determined by the end-of-training activity for an individual client. If a client is an assessment-only (including recognition of prior learning) client, it is the date of the end of the assessment activity by the trainer. It must not be defaulted to the last date of the calendar year, academic year, term or semester (e.g. 31/12/2015).

If assessment activities such as assignments continue after tuition finishes then *Activity end date* is reported as the date the final assignment is assessed.

Activity start date

Definitional attributes

DEFINITION

Activity start date is the actual date that the training activity starts for a client in a unit of competency or module enrolment.

CONTEXT

Activity start date provides information about patterns of activity and participation within and across collection years.

Relational attributes

RULES

Not applicable

GUIDELINES FOR USE

Activity start date is not intended for calculation of hours from the A*ctivity end date*.

Activity start date is determined by the actual start of training activity and must not be defaulted to the first date of the calendar year, academic year, term or semester or collection period.

Activity start date is the start of training activity itself (e.g. attends first class, commences online module etc.) and not the date the client enrols nor the date the client's information is entered into the student management system.

Activity start date for online training is the date of the actual start of training activity when materials are accessed not when the training materials are made available.

If a client is an assessment-only (including recognition of prior learning) client, it is the date the assessment starts. Where a client undertakes training and assessment activities, it is the date the client starts their training activity.

For training that is clustered delivery, the *Activity start date* is the first date activity started in those specific subjects.

When a client is issued with a credit transfer the *Activity start date* is the date when the credit transfer is administratively processed by the training organisation.

Address – suburb, locality or town

Definitional attributes

DEFINITION

Address — suburb, locality or town is the name of a suburb, locality or town of a geographic location.

CONTEXT

Address — suburb, locality or town is used along with other address details to collect location information.

Relational attributes

RULES

Address — suburb, locality or town must only contain a suburb, locality or town name and must not contain a postcode.

GUIDELINES FOR USE

Not applicable

RELATED DATA

Postcode; State identifier

TYPE OF RELATIONSHIP

Address — suburb, locality or town, *Postcode* and *State identifier* are used together to determine an address region.

CLASSIFICATION SCHEME

VALUE	DESCRIPTION – ADDRESS – SUBURB, LOCALITY OR TOWN
text	Name of suburb, locality or town

QUESTION

What is the address of your usual residence?

Please provide the physical address (street number and name not post office box) where you usually reside rather than any temporary address at which you reside for training, work or other purposes before returning to your home.

If you are from a rural area use the address from your state or territory's 'rural property addressing' or 'numbering' system as your residential street address.

Building/property name is the official place name or common usage name for an address site, including the name of a building, Aboriginal community, homestead, building complex, agricultural property, park or unbounded address site.

Building/property name
Flat/unit details
Street number
Street name and type
Suburb, locality or town
State/territory
Postcode

What is your postal address (if different from above)?

Building/property name
Flat/unit details
Street name and type
Suburb, locality or town
State/territory
Postcode

Format attributes

Length:	50
Type:	alphanumeric
Justification:	left
Fill character:	space
Permitted data element value:	not applicable

Administrative attributes

HISTORY

RELEASE	VET PROVIDER	APPRENTICESHIP
Release 1.0	**Introduced 01 January 1994** *Address third line*	**Introduced 01 July 1994** *Address third line*
Release 5.0	**Revised 01 January 2003** Renamed *Address suburb or town or locality*	**Revised 01 April 2004** Renamed *Address suburb or town or locality*

DATA ELEMENT DEFINITIONS	
Edition 1	**Revised 01 January 2007** Split *Address – suburb or town or locality* to create *Address location – suburb, locality or town* and *Address postal – suburb, locality or town*.
Edition 2	**Revised 01 July 2008** Adopted *Address location – suburb, locality or town* and *Address postal – suburb, locality or town* to replace *Address suburb or town or locality* for National Apprentice and Trainee Collection
Edition 2.3	**Revised 01 January 2018** Combined *Address location — suburb, locality or town* and *Address postal — suburb, locality or town* into *Address — suburb, locality or town*

At school flag

Definitional attributes

DEFINITION

At school flag indicates whether a client is currently enrolled in secondary school.

CONTEXT

At school flag is used to analyse data on clients who are enrolled in secondary school.

Relational attributes

RULES

Not applicable

GUIDELINES FOR USE

If a client was at school during the reporting period report *At school flag* status as Y.

At school flag indicates whether a student is enrolled in secondary schooling. School students can include students studying VET in Schools, school-based apprentices, pre-apprentices and trainees, school students enrolling in VET outside of school, and home-schooling students.

Client identifier

Definitional attributes

DEFINITION

Client identifier uniquely distinguishes an individual within a training organisation.

CONTEXT

Client identifier is used for analysis of client's educational attainment while protecting client's privacy.

Relational attributes

RULES

Client identifier is assigned by the training organisation as a means of uniquely identifying the client for record-keeping purposes.

Training organisations are required to use the same *Client identifier* for an individual and not generate a different *Client identifier* each time an individual re-enrols. The C*lient identifier* must be unique to the client and remain the same across all years and across all subjects and programs undertaken by that individual.

Client identifier will usually be the client's 'student number'. Note that Unique Student Identifier codes are not to be assigned to the client as the *Client identifier*.

Client identifier must not contain spaces.

Client identifier – apprenticeships

Definitional attributes

DEFINITION

Client identifier — apprenticeships identifies a client with an apprenticeship/traineeship training contract.

CONTEXT

Client identifier — apprenticeships is assigned when the apprenticeship/traineeship training contract is registered as a means of uniquely identifying the client for record-keeping purposes.

Relational attributes

RULES

Client identifier — apprenticeships must not contain spaces.

GUIDELINES FOR USE

For National VET Provider Collection only

Client identifier — apprenticeships is only used if an enrolment in a subject relates to a client undertaking an apprenticeship or traineeship under a registered apprenticeship/traineeship training contract.

The *Client identifier — apprenticeships* should be the same across data collection periods except when '@@@@@@@@@ - not specified' is used.

If it is known the client is an apprentice or trainee but the correct *Client identifier* is not known then '@@@@@@@@@ - not specified' can be used in the first instance.

Client tuition fee

Definitional attributes

DEFINITION

Client tuition fee is the amount of tuition and/or administration fee charged to a client for a unit of competency or module.

CONTEXT

Applicable only to training organisations that have contractual obligations with state or territory training authorities. Rules are determined by individual states and territories.

Relational attributes

RULES

Determined by individual states and territories.

GUIDELINES FOR USE

Not applicable

RELATED DATA

Not applicable

TYPE OF RELATIONSHIP

Not applicable

CLASSIFICATION SCHEME

VALUE	DESCRIPTION – CLIENT TUITION FEE
0000–9999	Value that represents the tuition fee and/or administration charge, rounded up to the nearest dollar

QUESTION

Not applicable

Format attributes

Length: 5

Type: numeric

Justification: right

Fill character: zero

Permitted data element value: not applicable

Date of birth

Definitional attributes

DEFINITION

Date of birth is the date a client was born.

CONTEXT

Date of birth is used to determine the age of the client and is used in the analysis of client characteristics.

Relational attributes

RULES

Date of birth should be checked against the client's personal identification by the training organisation for complete and correct data.

Date of birth must not be a system default.

Date of birth must be:

- a valid date (e.g. 25121989), or
- a valid month and year with day '@' filled (e.g. @@121984), or
- a valid year with day and month '@' filled (e.g. @@@@1984), or
- completely '@' filled where the client does not specify their birth date (e.g. @@@@@@@@).

~~Year~~ Date program completed

Definitional attributes

DEFINITION

~~Year~~ Date program completed identifies the date that the qualification, course or skill set was completed and includes the on-the-job component.

~~Year~~ Date program completed reflects the actual completion of the program rather than the date in which the training organisation issued the certificate of completion.

CONTEXT

~~Year~~ Date program completed is used to analyse the number of programs of study completed in a given year.

Relational attributes

RULES

~~Year~~ Date program completed must not be after the collection period end date.

~~Year~~ Date program completed must not be a date more than ten years prior to the collection period start date.

GUIDELINES FOR USE

Date program completed must be the date that the activity in the program was completed, including any on-the-job training components and the time required for the trainer to determine the final outcome.

Date program completed should not be defaulted to the date in which the training organisation issued the certificate of completion.

RELATED DATA

Not applicable

TYPE OF RELATIONSHIP

Not applicable

CLASSIFICATION SCHEME

VALUE	DESCRIPTION – ~~YEAR~~ DATE PROGRAM COMPLETED
~~1900-9999~~	~~Valid year, not in the future~~
DDMMYYYY	Valid date
@@MMYYYY	Valid month but day not specified
@@@@YYYY	Valid year but day and month not specified

QUESTION

Not applicable

Format attributes

Length:	8
Type:	alphanumeric
Justification:	none
Fill character:	none
Permitted data element value:	not applicable

Administrative attributes

HISTORY

RELEASE	VET PROVIDER	APPRENTICESHIP
Release 1.0	**Introduced 01 January 1994** *Year program completed*	
Release 2.0	**Revised 01 January 1997** Removed '@@@@ — Not stated'	

	DATA ELEMENT DEFINITIONS
Edition 2.3	**Revised 01 January 2018** Renamed *Date program completion* Deleted '1900-9999 – Valid year, not in future' Added 'DDMMYYYY – Valid date' Added '@@MMYYYY – Valid month but day not specified' Added '@@@@YYYY - Valid year but day and month not specified'

Delivery mode identifier

Definitional attributes

DEFINITION

Delivery mode identifier identifies whether or not a subject comprises internal, external or workplace-based delivery – or a combination of these modes.

CONTEXT

Delivery mode identifier is used to analyse training activity by training delivery modes. It can be used to differentiate classroom-based delivery from self-paced learning. It can also be used to identify training that is delivered in more than one mode, for example, internal and workplace-based delivery.

Relational attributes

RULES

Delivery mode identifier is a 3 character field composed of Ys and Ns that identifies the mode(s) of delivery of a unit of competency or module where each of the three positions indicates a type of delivery. The field comprises the following structure:

- first position indicates internal
- second position indicates external
- third position indicates workplace-based delivery.

GUIDELINES FOR USE

Technology underpins much training delivery in today's world so providing additional materials online or incorporating technology into training that is otherwise face-to-face does not constitute external delivery.

Internal delivery (e.g. classroom-based) (i.e. first position in field) is where the client and the trainer attend any permanent or semi-permanent training delivery location. This includes workshop, laboratory, simulator, and classroom-based training even when the training is delivered using video or internet links in real time.

External delivery (e.g. online) (i.e. second position in field) is where the client does not primarily attend a physical delivery location but instead undertakes training in their own time and location using training materials that are provided online or by correspondence. The client does not usually have to undertake training at a particular time. This type of training is often referred to as self-paced learning. Contact with the trainer is usually limited to feedback on submitted work.

Workplace-based (i.e. third position in field) includes training activity conducted in the workplace whether it is conducted by the training organisation or the employer; for example, industrial/work experience, field placement, fully on-the-job training or structured workplace training delivered at a place of employment.

Where a unit of competency or module is recognition of prior learning or credit transfer then all three values must be set to N.

RELATED DATA

Not applicable

TYPE OF RELATIONSHIP

Not applicable

CLASSIFICATION SCHEME

Internal	External	Workplace-based	DESCRIPTION – DELIVERY MODE IDENTIFIER
Y	N	N	Internal only
N	Y	N	External only
N	N	Y	Workplace-based only
Y	Y	N	Combination of internal and external
Y	N	Y	Combination of internal and workplace-based
N	Y	Y	Combination of external and workplace-based
Y	Y	Y	Combination of all modes
N	N	N	Not applicable (RPL or credit transfer)

(VALUE spans Internal, External, Workplace-based columns)

QUESTION

Not applicable

Format attributes

Length:	3
Type:	alphanumeric
Justification:	none
Fill character:	none
Permitted data element value:	not applicable

Administrative attributes

HISTORY

RELEASE	VET PROVIDER	APPRENTICESHIP
Release 1.0	**Introduced 01 January 1994** *Delivery strategy identifier*	
Release 3.0	**Revised 01 January 1999** Renamed *Delivery type identifier*	

DATA ELEMENT DEFINITIONS	
Edition 1	**Revised 01 January 2007** Renamed *Delivery mode identifier* Recoded values and modified descriptions for *Delivery mode identifier*
Edition 2.2	**Revised 01 January 2014** Renamed '40 — Other delivery (e.g. correspondence)' to '40 — Other delivery' and '90 — Not applicable — recognition of prior learning/recognition of current competency /credit transfer' to '90 — Not applicable — recognition of prior learning /credit transfer'
Edition 2.3	**Revised 01 January 2018** Deleted '10 – Classroom-based', '10 – Electronic-based', '30 – Employment-based', '40 – Other', and '90 – Not applicable'. Converted to composite field capturing 3 delivery mode types identified with flags. Introduced flags for internal, external and workplace-based.

Fee exemption/concession type identifier

Definitional attributes

DEFINITION

Fee exemption/concession type identifier indicates the type of fee exemption or concession a client has used to gain exemption from part or all fee payments for that enrolment.

Fee exemption/concession type identifier is collected at the time of enrolment to enable analysis of the cost of social concessions.

CONTEXT

Applicable only to training organisations that have contractual obligations with state or territory training authorities. Rules are determined by individual states and territories.

Relational attributes

RULES

Determined by individual states and territories.

GUIDELINES FOR USE

Not applicable

RELATED DATA

Not applicable

TYPE OF RELATIONSHIP

Not applicable

CLASSIFICATION SCHEME

VALUE	DESCRIPTION – FEE EXEMPTION/CONCESSION TYPE IDENTIFIER
text	Valid state or territory code

QUESTION

Not applicable

Format attributes

Length: 2

Type: alphanumeric

Justification: left

Fill character: none

Permitted data element value: not applicable

Funding source – national

Definitional attributes

DEFINITION

Funding source — national identifies the predominant source of the funding for the delivery of a unit of competency or module enrolment.

CONTEXT

Funding source — national may be used to analyse training outputs by funding sources.

Relational attributes

RULES

If *Funding source — national* is '13 — Commonwealth specific funding program' then *Specific funding identifier* must contain a valid entry for training activity from January 2015 onwards.

GUIDELINES FOR USE

'11 — Commonwealth and state general purpose recurrent' is funding provided under the National Agreement on Skills and Workforce Development (NASWD) or superseding agreement for general and recurrent purposes by the Commonwealth with the state or territory; or funding provided for recurrent purposes by the state or territory government.

'13 — Commonwealth specific funding programs' is funding provided by the Commonwealth to provide training for a specific purpose or initiative. Funding may come from a Commonwealth department other than the Department of Education and Training, for example, job search incentives on training provided by Centrelink or health training initiatives funded by the Commonwealth. Programs can be administered by state and territory training authorities or by a direct contract between the Commonwealth and the training organisation.

Selecting *Funding source — national* '13' will require a subsequent entry in the data element *Specific funding identifier*. The *Specific funding identifier* reference list is available from the NCVER Portal (<https://www.ncver.edu.au/publications/publications/all-publications/statistical-standard-software/specific-funding-identifier>)

'15 — State specific funding programs' is funding provided by state or territory governments to provide training for a specific purpose.

'20 — Domestic client — other revenue' is revenue provided by or for a client to undertake education and training, whose funding source does not come from categories '11', '13' or '15' and whose citizenship status is Australian, New Zealand or permanent resident. Examples are fee for service, revenue provided for a client including enterprise/employers or industry training their own staff, a training organisation providing free training to selected students or a charity providing scholarships.

'30 — International client — other revenue' is revenue provided by or for an international client to undertake education and training who temporarily resides in Australia and holds a student visa or a temporary residency permit or who resides in an overseas country and whose funding source does not come from any of the other funding categories.

'80 — Revenue earned from another training organisation' is revenue earned by a training organisation delivering the training which receives funding from another registered training organisation in terms of subcontracted, auspicing, partnership arrangements or similar arrangements. The registered training organisation delivering the training does not issue the statement of attainment. This activity needs to be submitted only when required for state training authority submissions.

~~Sex~~ Gender

Definitional attributes

DEFINITION

Gender indicates whether client identifies as male, female or other.

CONTEXT

Gender is used to analyse data by demographic characteristics.

Relational attributes

RULES

Gender is a self-assessment response by the client and must not be determined by the training organisation.

GUIDELINES FOR USE

The Gender question is designed to comply with the ABS Standard for Sex and Gender Variables, ABS catalogue no. 1200.0.55.012, 2016.

The term 'gender' refers to the way in which a person identifies or expresses their masculine or feminine characteristics. A person's gender identity or gender expression is not always exclusively male or female and may or may not correspond to their sex. The term 'gender identity' refers to a person's deeply held internal and individual sense of gender (Australian Human Rights Commission, 2015).

Apart from the standard classification of being male or female, an individual may have mixed or non-binary sexual characteristics; identify as gender diverse; or identify as neither male nor female. This is captured on the National VET Provider Collection standard enrolment form as 'Other' and is consistent with the ABS Sex and Gender Standard.

RELATED DATA

Not applicable

TYPE OF RELATIONSHIP

Not applicable

CLASSIFICATION SCHEME

VALUE	DESCRIPTION – GENDER
F	Female
M	Male
@	Other

QUESTION

Gender (Tick ONE box only)

Male	☐
Female	☐
Other	☐

Format attributes

Length: 1

Type: alphanumeric

Justification: none

Fill character: none

Permitted data element value: @   not specified

Administrative attributes

HISTORY

RELEASE	VET PROVIDER	APPRENTICESHIP
Release 1.0	**Introduced 01 January 1994** *Sex*	**Introduced 01 July 1994** *Sex*

	DATA ELEMENT DEFINITIONS	
Edition 2.3	**Revised 01 January 2018** Renamed *Gender*	

Highest school level completed identifier

Definitional attributes

DEFINITION

Highest school level completed identifier identifies the highest level of school that a client has successfully completed.

CONTEXT

Highest school level completed identifier is used to identify the highest level of schooling a client has successfully completed.

Relational attributes

RULES

If a client left school without successfully completing the full program for a year, the *Highest school level completed identifier* must be the client's previous year's level of study.

If a client is still at school, the *Highest school level completed identifier* refers to the highest level that has actually been successfully completed and not the level currently being undertaken. For example, a Year 10 client would have their *Highest school level completed identifier* set to Year 9.

For clients whose schooling was undertaken overseas, the nearest Australian equivalent *Highest school level completed identifier* must be reported.

Issued flag

Definitional attributes

DEFINITION

Issued flag indicates whether a client has been issued with a certificate/statement of attainment for the successful completion of a recognised qualification, course or skill set.

CONTEXT

Issued flag is used to measure output in the VET system.

Labour force status identifier

Definitional attributes

DEFINITION

Labour force status identifier describes a client's employment status.

Labour force status identifier is based on the *Standards for Labour Force Statistics,* ABS catalogue no.1288.0, 1996.

CONTEXT

Labour force status identifier is used in analysis to inform policy and wider research.

Relational attributes

RULES

Clients must be classified to a single labour force category.

GUIDELINES FOR USE

Responses for the *Labour force status identifier* rely on the client's own perception of their labour force activities.

For employment such as casual, seasonal, contract and shift work, use the current number of hours worked per week to determine whether full time (35 hours or more per week) or part-time employed (less than 35 hours per week).

Language identifier

Definitional attributes

DEFINITION

Language identifier uniquely identifies the main language other than English spoken at home by the client.

This classification is based on the *Australian Standard Classification of Languages* (ASCL), ABS catalogue no.1267.0, 2011 (second edition, revision 1).

CONTEXT

Language identifier may be used in analysis for equity and access.

Relational attributes

RULES

Language identifier must be a valid 4-digit *Australian Standard Classification of Languages* code.

If English is the only language spoken at home, the *Language identifier* must be '1201 — English'.

In AVETMISS, '@@@@' is used for 'Not stated' rather than the Australian Bureau of Statistics code of '0002'.

Where a client indicates a sign language as their main language, '0001 — Non-verbal' must not be used and one of the following codes must be used:

9700	Sign language
9701	Auslan
9702	Makaton
9799	Sign languages, not elsewhere classified

GUIDELINES FOR USE

If more than one language other than English is spoken at home, choose the predominant language other than English.

National VET Provider Collection enrolment form questions are designed to comply with the *Language Standards,* ABS catalogue no.1200.0.55.005, 2012 (version 1.1).

For the complete list of up-to-date language codes, please refer to the NCVER Portal <https://www.ncver.edu.au/publications/publications/all-publications/statistical-standard-software/main-language-other-than-english>

Nominal hours

Definitional attributes

DEFINITION

Nominal hours is a value assigned to a program or subject that nominally represents the anticipated hours of supervised training deemed necessary to conduct the training and assessment activities associated with the program or subject.

CONTEXT

Nominal hours is used to analyse training activity by nominal hours of supervised training.

Relational attributes

RULES

Nominal hours must be an integer.

If *Nominal hours* are zero, then the field must be recorded as '0000'.

The value of *Nominal hours* for a program or subject must be the value of supervised nominal hours as determined by its accreditation or endorsement body.

GUIDELINES FOR USE

Nominal hours generally represents the anticipated hours of structured supervised training and assessment.

The value of *Nominal hours* should not include any prerequisites for the program or subject that have previously been achieved. *Nominal hours* are allocated assuming a typical classroom-based delivery and assessment strategy and do not include hours associated with non-supervised work experience, field work, work placement or private study. In instances where a program or subject consists entirely of one or more of these components, the *Nominal hours* value must be '0000'.

Nominal hours is generally specified in curriculum documentation (non-training package material) or implementation guides associated with national training packages.

Where a curriculum document or implementation guide shows fractional hours, the value must be rounded to the nearest whole number of hours with exact half-hours resolved by rounding up to the nearest integer. Where a curriculum document or implementation guide shows a range of hours, the value must be midpoint of the range and rounded up to the nearest integer.

Nominal hours represents the hours deemed necessary for the whole program or subject, whether or not delivery is within one collection period.

Nominal hours for qualifications are found on the Victorian Purchasing Guide website at <www.education.vic.gov.au/training/providers/rto/Pages/purchasingguides.aspx>.

Nationally agreed hours for units of competency and accredited units (only those accredited units listed on the National Training Register <www.training.gov.au>) are found on the NCVER Portal at <https://www.ncver.edu.au/publications/publications/all-publications/statistical-standard-software/nationally-agreed-nominal-hours>

Outcome identifier – national

Definitional attributes

DEFINITION

Outcome identifier — national identifies the result or outcome of a client's participation in a unit of competency or module at the time of data submission.

CONTEXT

Outcome identifier — national is used to measure output and activity in the system.

Relational attributes

RULES

20 — Competency achieved/pass

The client has been assessed and satisfies all the requirements for the unit of competency or module.

30 — Competency not achieved/fail

The client has attempted all of the requirements for the assessment and has been assessed as not competent, or as not satisfying one or more of the requirements for the unit of competency or module. For example, this code would apply if a client attempted ten of ten required assessments and was assessed as not competent in one or more of the assessments. However, if a client had only attempted nine of the ten assessments, this code would not be used as the client must attempt all of the assessments in order to receive a 'Competency not achieved/fail' code.

40 — Withdrawn/discontinued

Withdrawn is reported for clients under two possible scenarios. The first scenario is that the client has engaged in some learning activity, and has then notified the training organisation of their withdrawal before completing all of the assessment criteria.

The second situation is where the client has engaged in some learning activity and then stopped attending or submitting assessments (i.e. discontinues) without notifying the training organisation. In this situation, a student does not attend the final assessment and has not made contact with the training organisation to formally withdraw or arrange a continuing status. The withdrawn code applies in this situation, even if the client has completed some assessments and been assessed as not competent for one or more assessments.

Recognition of prior learning

Recognition of prior learning (RPL) means an assessment process that assesses the competency of an individual that may have been acquired through formal, non-formal (such as previously unrecognised skills and knowledge), or informal learning. This process determines the extent to which an individual has achieved the required learning outcomes, competency outcomes, or standards for entry into, and/or partial or total completion of a program of study.

These codes also include recognition of current competencies (RCC). RCC applies if a client has successfully completed the requirements for a unit of competency or module previously and is now required to be reassessed to ensure that the competence is being maintained.

For national reporting, RPL and RCC do not include any additional training at the unit of competency or module level: they are assessment-only activities. If a unit of competency or module has any training activity associated with it, then '51 — Recognition of prior learning granted' or '52 — Recognition of prior learning not granted' must not be used.

51 — Recognition of prior learning granted

The client has been assessed and recognition of prior learning has been granted.

52 — Recognition of prior learning not granted

The client has been assessed and recognition of prior learning has not been granted.

---

60 — Credit transfer/national recognition

Credit transfer is training credit for a unit of competency or module previously completed by a client and includes granted application for mutual recognition. Credit transfer and a granted application for mutual recognition are essentially administrative processes. These are not formal enrolments in the normal sense, because they involve neither delivery nor assessment of the student's knowledge. However, credit transfers need to be recorded and reported, firstly to exempt the student from the need to enrol in the unit, and secondly for the purposes of provider and systems calculation of qualification eligibility.

Upon application by the client, the provider consults curriculum documents or official lists to determine the extent to which the client's previously achieved program of study or subject is equivalent to the required learning outcomes, competency outcomes, or standards in a program of study they are now undertaking.

National recognition can be: (a) recognition by a registered training organisation (RTO) of the Australian Qualifications Framework (AQF) qualifications and statements of attainment issued by all other RTOs, thereby enabling national recognition of the qualifications and statements of attainment issued to any person; (b) recognition by each state and territory's registering body of the training organisations registered by any other state or territory's registering body and of its registration decisions; and (c) recognition by all state and territory course-accrediting bodies and registering bodies of the courses accredited by each state or territory's course-accrediting body and of its accreditation decisions.

61 — Superseded subject (valid for activity from 1 January 2015)

'Superseded subject' is used when training activity started in a unit of competency or module but was not completed when superseded by another subject against which the final outcome will be recorded. ~~*The Activity start date* of the original subject must be retained for the replacement subject.~~

Outcome identifier — national of '61 —Superseded subject' must not be selected for the superseded subject until training activity has commenced in the replacement subject. There must be evidence of the training activity itself in the replacement subject; evidence of enrolment procedures or data entry into the student management system is not acceptable.

When using *Outcome identifier - national* '61 - Superseded subject', the corresponding *Program identifier* field may be populated with either the original or the replacement subject's *Program identifier*. Registered training organisations submitting funded data to their state training authority, should follow their state training authority's specific advice about which *Program identifier* should be used.

Activity listed with this code in an AVETMISS data submission will not be populated on Unique Student Identifier transcripts.

70 — Continuing enrolment

This code is used when the client has engaged in learning activity, but has not completed all the training and assessment criteria by the end of the collection period. Training activity reported with this code must be reported in a subsequent collection with a final outcome.

The enrolment retains the original *Activity start date* until the subject is finalised and resulted.

While it is generally expected that training activity reported with this code will have an *Activity end date* after the collection period end date, there is some leniency for activity for interim collection points (e.g. fortnightly, monthly, or quarterly reporting) where *Activity end date* is in the current collection year.

Non-assessable

A non-assessable enrolment is reported when an enrolment in a program is designed so that the client is not required to undertake an assessment or the client has elected by agreement with the training organisation at enrolment not to be assessed.

Outcome identifier — national can only be one of the following for non-assessable enrolments:

81 — Non-assessable enrolment — satisfactorily completed

The client has completed the program of study in a way that satisfies the requirements of the training organisation.

82 — Non-assessable enrolment — withdrawn or not satisfactorily completed

The client has not completed the program of study in a way that satisfies the requirements of the training organisation or the client has withdrawn after engaging in the program's activities.

85 - Not yet started

This is a preliminary outcome code that may be used when the client has enrolled in a subject, but has not yet commenced activity.

It is not compulsory for 'Not yet started' activity to be included in an AVETMISS data submission, but is available for use to accommodate some student management system requirements.

Activity listed with this code in an AVETMISS data submission will not be included on Unique Student Identifier transcripts and not included in any national reports from NCVER.

~~**90 — Not yet available at interim collection (not valid for any collection from 1 January 2017)**~~

~~'Not yet available' can be used in instances where the client is yet to receive an outcome code for the unit of competency or module. Where a training organisation reports to a state or territory training authority the use of this code is at the discretion of the individual training authority. It is used for interim collection points (e.g. monthly or quarterly reporting) where the Activity end date indicates the enrolment will end in the current collection year. This code is not valid in data submissions for the final annual National VET Provider Collection.~~

GUIDELINES FOR USE

Not applicable

RELATED DATA

Not applicable

TYPE OF RELATIONSHIP

Not applicable

CLASSIFICATION SCHEME

VALUE	DESCRIPTION – OUTCOME IDENTIFIER – NATIONAL
20	Competency achieved/pass
30	Competency not achieved/fail
40	Withdrawn/discontinued
51	Recognition of prior learning granted
52	Recognition of prior learning not granted
60	Credit transfer/national recognition
61	Superseded subject
70	Continuing enrolment
81	Non-assessable enrolment – satisfactorily completed
82	Non-assessable enrolment – withdrawn or not satisfactorily completed
85	Not yet started
	The value below is not valid from 01/01/17
~~90~~	~~Not yet available at interim collection~~

QUESTION

Not applicable

Format attributes

Length:	2
Type:	numeric
Justification:	none
Fill character:	none
Permitted data element value:	not applicable

Administrative attributes

HISTORY

RELEASE	VET PROVIDER	APPRENTICESHIP
Release 1.0	**Introduced 01 January 1994** *Module outcome identifier*	
Release 3.0	**Revised 01 January 1999** Renamed *Module outcome identifier* to *Outcome identifier — national* to account for both unit of competency and module enrolments Recoded values and modified the descriptions '10 — Withdrew — without failure', '11 — Withdrew — failed' and '12 — Withdrew — transferred' codes merged to *Outcome identifier — national* '10 — Withdrawn'	
Release 4.0	**Revised 01 January 2002** Recoded values and modified descriptions for *Outcome identifier — national* Deleted '90 — Result not available'	

DATA ELEMENT DEFINITIONS	
Edition 1	**Revised 01 January 2007** Deleted '50 — Recognition of prior learning' Added '51 — Recognition of prior learning granted' '52 — Recognition of prior learning not granted' '53 — Recognition of current competency granted' '54 — Recognition of current competency not granted'
Edition 2.1	**Revised 01 January 2012** Deleted '53 — Recognition of current competency granted' and '54 — Recognition of current competency not granted' Added '90 — Not yet available' Renamed '40 — Withdrawn' to '40 — Withdrawn/discontinued', '60 — Credit transfer' to '60 — Credit transfer/national recognition', '81 — Non-assessed enrolment — satisfactorily completed' to '81 — Non-assessable enrolment — satisfactorily completed', '82 — Non-assessed enrolment — withdrawn or not satisfactorily completed' to '82 — Non-assessable enrolment — withdrawn or not satisfactorily completed' Modified the descriptions of '30 — Competency not achieved/fail', '40 — Withdrawn/discontinued', '51 — Recognition of prior learning granted', '52 — Recognition of prior learning not granted', '60 — Credit transfer/national recognition'
Edition 2.2	**Revised July 2014** Renamed '70 — Continuing enrolment' to '70 — Enrolment continuing into a following collection year' Renamed '90 — Not yet available' to '90 — Not yet available at interim collection'
	Revised 1 January 2015 Added '61 — Superseded subject'
	Revised 1 January 2017 Renamed '70 — Enrolment continuing into a following collection year' to '70 — Continuing enrolment'
Edition 2.3	**Revised 1 January 2018** Added '85 – Not yet started' Deleted '90 – Not yet available at interim collection'

Parchment issue date

Definitional attributes

DEFINITION

Parchment issue date contains the date a parchment (certificate for a qualification or course) was issued for the completion of a program by a student.

CONTEXT

Parchment issue date is used to record the date a parchment is issued and provide statistics on the length of study and how many students are completing the programs they enrol in, differences between study and issuing of a parchment.

Relational attributes

RULES

When a parchment is issued to a student for the completion of a program this should be the date entered on the parchment (the creation date) not the application date or the graduation date.

GUIDELINES FOR USE

This data element is used for statistical or payment purposes only.

RELATED DATA

Parchment number

TYPE OF RELATIONSHIP

Parchment number is also on the same parchment when created.

CLASSIFICATION SCHEME

VALUE	DESCRIPTION – PARCHMENT ISSUE DATE
alphanumeric	Parchment issue date

QUESTION

Not applicable

Format attributes

Length:	8
Type:	alphanumeric
Justification:	left
Fill character:	space
Permitted data element values:	not applicable

Administrative attributes

HISTORY

DATA ELEMENT DEFINITIONS	
Edition 2.3	**Introduced 01 January 2018**
	Parchment issue date

Parchment number

Definitional attributes

DEFINITION

Parchment number contains the recorded number on a certificate for a qualification or course which is issued for the completion of a program by a student.

CONTEXT

Parchment number is used to record the parchment has been issued to the student for the completion of a program.

Relational attributes

RULES

When a parchment is issued to a student for the completion of a program this should be the number on the parchment used to keep a record of the issue.

GUIDELINES FOR USE

This data element is used for statistical or payment purposes only.

RELATED DATA

Parchment issue date

TYPE OF RELATIONSHIP

Parchment issue date is also on the same parchment when created.

CLASSIFICATION SCHEME

VALUE	DESCRIPTION – PARCHMENT NUMBER
alphanumeric	Parchment number

QUESTION

Not applicable

Format attributes

Length:	25
Type:	alphanumeric
Justification:	left
Fill character:	space
Permitted data element values:	not applicable

Administrative attributes

HISTORY

DATA ELEMENT DEFINITIONS	
Edition 2.3	**Introduced 01 January 2018** Parchment number

Postcode

Definitional attributes

DEFINITION

Postcode identifies the Australia Post postcode of a physical location or a postal address.

CONTEXT

Postcode is used along with other address details to collect address information.

Relational attributes

RULES

Postcode must be 'OSPC' for an overseas location or address.

~~*Postcode* must be '0000' if an Australia Post postcode provided is indiscernible.~~

Postcode must be '@@@@' if an Australia Post postcode is not provided or is indiscernible.

GUIDELINES FOR USE

The current list of Australia Post postcodes can be sourced from the Australia Post website at <www.auspost.com.au>.

The file from the Australia Post website lists three Australia Post postcode variables under the heading 'Category'; namely 'delivery area', 'LVR' and 'post office boxes'. These categories may be used to cross-classify residential ('delivery area'), large volume receiver ('LVR') and post office box with *Postcode*.

RELATED DATA

Address location — suburb, locality or town; *State identifier*

TYPE OF RELATIONSHIP

Address location — suburb, locality or town, *Postcode* and *State identifier* are used together to determine an address region.

CLASSIFICATION SCHEME

VALUE	DESCRIPTION – POSTCODE
0001–9999	4-digit Australia Post postcode valid during the collection year
OSPC	Overseas address location
	The value below is not valid for the National VET Provider Collection and is also not valid in the National Apprentice and Trainee Collection for clients with apprenticeship contracts commenced or recommenced after 01/07/2016
0000	Postcode unknown

Predominant delivery mode

Definitional attributes

DEFINITION

Predominant delivery mode identifies which of the modes available in combination in the *Delivery mode identifier* field is the largest or only component of delivery for a subject enrolment.

CONTEXT

Predominant delivery mode provides additional information for analysing delivery modes reported in the *Delivery mode identifier* data element.

Relational attributes

RULES

This field must not be blank.

Predominant delivery mode must be a valid value.

Predominant delivery mode must align with one of the sub-field values identified in *Delivery mode identifier*.

Predominant delivery mode 'I – Internal delivery' indicates that internal delivery is specified as one of the values in the *Delivery mode identifier* data element and is the largest or only component.

Predominant delivery mode 'E – External delivery' indicates that external delivery is specified as one of the values in the *Delivery mode identifier* data element and is the largest or only component.

Predominant delivery mode 'W – Workplace-based delivery' indicates that workplace-based delivery is specified as one of the values in the *Delivery mode identifier* data element and is the largest or only component.

Predominant delivery mode 'N – Not applicable' indicates recognition of prior learning or credit transfer and reported as 'NNN' in the *Delivery mode identifier* data element.

GUIDELINES FOR USE

Predominant delivery mode is based on delivery mode details reported in *Delivery mode identifier*. Where the training organisation indicates in *Delivery mode identifier* that there is more than one delivery mode, the mode which has the largest component of delivery should be applied as the predominant delivery mode.

Where the training organisation indicates in *Delivery mode identifier* that an enrolment has only one delivery mode, that mode should be applied as the *Predominant delivery mode*.

Where the training organisation indicates in *Delivery mode identifier* that there is no delivery mode, as is the case with recognition of prior learning or credit transfer, the value 'N – Not applicable' should be applied as the predominant delivery mode.

RELATED DATA

Delivery mode identifier

TYPE OF RELATIONSHIP

Delivery mode identifier identifies whether or not a subject comprises internal, external or workplace-based delivery – or a combination of these modes.

CLASSIFICATION SCHEME

VALUE	DESCRIPTION – PREDOMINANT DELIVERY MODE
E	External delivery
I	Internal delivery
W	Workplace-based delivery
N	Not applicable – recognition of prior learning/credit transfer

Format attributes

Length: 1

Type: alphanumeric

Justification: none

Fill character: none

Permitted data element value: not applicable

Administrative attributes

HISTORY

RELEASE	VET PROVIDER	APPRENTICESHIP
Release 8.0	**Introduced 01 January 2018** *Predominant delivery mode*	

DATA ELEMENT DEFINITIONS		
Edition 2.3	**Introduced 01 January 2018** *Predominant delivery mode*	

Prior educational achievement flag

Definitional attributes

DEFINITION

Prior educational achievement flag indicates that a client has successfully completed some post-secondary education.

CONTEXT

Prior educational achievement flag is used to identify clients with prior learning when measuring activity, outputs and participation in the VET sector.

Relational attributes

RULES

If a client successfully completes a certificate I, II, III or IV as part of their secondary education, then the *Prior educational achievement flag* will be 'Y', even if the client is still at school.

Senior secondary education (Year 12 or Year 11) and junior secondary education (Year 10) are not considered as prior educational achievement for the purpose of this data element.

Prior educational achievement identifier

Definitional attributes

DEFINITION

Prior educational achievement identifier uniquely identifies the level of ~~non-schooling sector~~ prior educational achievement successfully completed by a client from the VET or university sectors.

CONTEXT

Prior educational achievement identifier is used to identify clients with prior learning when measuring activity, outputs and participation in the VET sector.

Relational attributes

RULES

More than one prior educational achievement may be recorded for the client.

If a client completes a certificate I or certificate II as a secondary student, then the *Prior educational achievement identifier* must be

521 — Certificate II or
524 — Certificate I

If a client indicates they have a prior educational achievement but fails to identify the education achievement type *Prior educational achievement identifier* must be '990 — Miscellaneous education'.

For a prior educational achievement to be reported the client must have successfully completed a program of study.

For international students whose prior educational achievement is not an Australian program of study or a bachelor degree or higher degree level, the *Prior educational achievement identifier* must be '990 — Miscellaneous education'.

GUIDELINES FOR USE

This classification is based on a subset of the *Australian Standard Classification of Education* (ASCED), ABS catalogue no.1272.0, 2001.

Senior secondary education (Year 12 or Year 11) and junior secondary education (Year 10) are not considered as prior educational achievement in this context.

A successful completion of matriculation/Year 12 when delivered within the technical and further education (TAFE) sector is not recorded as a prior educational achievement for the purposes of this element.

RELATED DATA

Prior educational achievement flag

TYPE OF RELATIONSHIP

Prior educational achievement flag, in conjunction with this element, can be used to define the level of prior educational achievement.

CLASSIFICATION SCHEME

VALUE	DESCRIPTION – PRIOR EDUCATIONAL ACHIEVEMENT IDENTIFIER
008	Bachelor degree or higher degree level (defined for AVETMISS use only)
410	Advanced diploma or associate degree level
420	Diploma level
511	Certificate IV
514	Certificate III
521	Certificate II
524	Certificate I
990	Miscellaneous education

QUESTION

If YES, then tick ANY applicable boxes.

Bachelor degree or higher degree	☐ 008
Advanced diploma or associate degree	☐ 410
Diploma (or associate diploma)	☐ 420
Certificate IV (or advanced certificate/technician)	☐ 511
Certificate III (or trade certificate)	☐ 514
Certificate II	☐ 521
Certificate I	☐ 524
Other education (including certificates or overseas qualifications not listed above)	☐ 990

QUESTION

If YES, then tick ANY applicable boxes.

Program field of education identifier

Definitional attributes

DEFINITION

Program field of education identifier is a code that identifies the subject matter that is the ultimate aim of the skills and knowledge gained in a qualification, course or skill set.

The *Program field of education identifier* is based on the field of education (FOE) at the narrow level (4-digit), which is one part of the *Australian Standard Classification of Education* (ASCED), ABS catalogue no.1272.0, 2001.

CONTEXT

Program field of education identifier identifies the narrow subject matter pertaining to the program of study. It allows analysis of data by subject matter and may be used to identify target groups for special purpose funding.

Relational attributes

RULES

For nationally recognised programs of study, the *Program field of education identifier* must be obtained from the National Training Register <www.training.gov.au>.

The field of education must be a valid code from the *Australian Standard Classification of Education* (ASCED), ABS catalogue no. 1272.0, 2001 and must be reported at the 4 digit level.

GUIDELINES FOR USE

The ASCED field of education classification has a three-tiered hierarchical structure, 12 broad fields, 71 narrow fields and 356 detailed fields. The following illustrates the hierarchical structure of the ASCED field of education classification:

Hierarchical level	Code	Field of education
Broad field	03	Engineering and related technologies
Narrow field	0305	Automotive engineering and technology
Detailed field	030503	Vehicle mechanics

Program field of education identifier is allocated according to the content of the qualification, course or skill set by determining the broad field, then the narrow field.

All programs not on Training.gov.au must be assigned a field of education.

Use the ABS website (<www.abs.gov.au>) for a complete list of available field of education codes with descriptions.

Program identifier

Definitional attributes

DEFINITION

Program identifier uniquely identifies a qualification, course or skill set.

CONTEXT

Program identifier allows for analysis of data by qualification, course or skill set.

Relational attributes

RULES

The *Program identifier* is a unique code that identifies:

- a program designed to lead to a qualification specified in a national training package
- a skill set that is specified in a national training package
- a nationally accredited course or
- other courses or skill sets that are not nationally accredited in which a client may enrol.

Program identifier must be the valid national code listed on Training.gov.au if the program is a training package qualification, training package skill set, or a national course.

Programs that are not nationally recognised must not match any *Program identifier* or *Subject identifier* code for any current or superseded/obsolete nationally recognised training listed on Training.gov.au.

Study reason identifier

Definitional attributes

DEFINITION

Study reason identifier identifies the client's main reason for study.

CONTEXT

Study reason identifier is used to assist in the analysis of client motivation and intention for undertaking training.

Relational attributes

RULES

Study reason identifier is intended as a self-assessment response by the client and should not be determined by the training organisation.

Study reason identifier must be a valid code.

GUIDELINES FOR USE

If more than one reason for study, choose the main reason for study.

Survey contact status

Definitional attributes

DEFINITION

Survey contact status identifies reasons to exclude clients from the Student Outcomes Survey and other communications.

CONTEXT

Survey contact status is used to exclude clients from participating in the Student Outcomes Survey and other communications.

Relational attributes

RULES

Not applicable

GUIDELINES FOR USE

The classification value 'E - Excluded' should be used if the client does not tick the following section from the Privacy Statement & Student Declaration on the enrolment form:

☐ I understand that I may receive a National Centre for Vocational Education Research (NCVER) student survey.

RELATED DATA

Not applicable

TYPE OF RELATIONSHIP

Not applicable

CLASSIFICATION SCHEME

VALUE	DESCRIPTION – SURVEY CONTACT STATUS
A	Available for survey use
C	Correctional facility (address or enrolment)
D	Deceased student
E	Excluded
I	Invalid address / Itinerant student (very low likelihood of response)
M	Minor – under age of 15 (not to be surveyed)
O	Overseas (address or enrolment)

QUESTION

Not applicable

Format attributes

Length:	1
Type:	alphanumeric
Justification:	none
Fill character:	space
Permitted data element value:	not applicable

Administrative attributes

HISTORY

DATA ELEMENT DEFINITIONS	
Edition 2.3	**Introduced 01 January 2018** Survey contact status

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Telephone number

Definitional attributes

DEFINITION

Telephone number identifies the contact telephone number of an individual or organisation.

CONTEXT

Telephone number can be used to contact an individual or organisation.

Relational attributes

RULES

~~*Telephone number* must include the area code.~~

The format for *Telephone number* is without spaces where 0123456789 is an example for a 10-digit telephone number.

GUIDELINES FOR USE

Not applicable

RELATED DATA

Not applicable

TYPE OF RELATIONSHIP

Not applicable

CLASSIFICATION SCHEME

VALUE	DESCRIPTION – TELEPHONE NUMBER
text	Valid telephone number

QUESTION

Enter your contact details

Home phone _____   Work phone_____

Mobile_____   Email address_____

Alternative email address (optional)_____

Format attributes

Length:	20
Type:	alphanumeric
Justification:	left
Fill character:	space
Permitted data element value:	not applicable

Administrative attributes

HISTORY

RELEASE	VET PROVIDER	APPRENTICESHIP
Release 1.0	**Introduced 01 January 1994** *Phone number*	**Introduced 01 July 1994** *Phone number*
Release 5.0	**Revised 01 January 2003** Renamed from *Phone number* to *Telephone number* Introduced *Telephone number — home* Introduced *Telephone number — mobile* Introduced *Telephone number — work*	

DATA ELEMENT DEFINITIONS

Edition 2	**Revised 01 July 2008** Adopted *Telephone number* to replace *Phone number* for National Apprentice and Trainee Collection
Edition 2.3	**Revised 01 January 2018** Adopted *Telephone number* to combine *Telephone number — home*, *Telephone number — mobile* and *Telephone number — work* in a single data element for National VET Provider Collection

Training organisation delivery location identifier

Definitional attributes

DEFINITION

Training organisation delivery location identifier is a unique code that identifies a training organisation's delivery location. This code is assigned by the training organisation unless advised by the state training authority.

CONTEXT

Training organisation delivery location identifier is used to uniquely identify the delivery locations of a training organisation. It is collected in addition to training organisation address details.

Training organisation delivery location name

Definitional attributes

DEFINITION

Training organisation delivery location name is the name created and/or assigned by the training organisation for a training organisation's delivery location.

CONTEXT

Training organisation delivery location name is used to describe the physical location of training delivery for a training organisation.

VET flag

Definitional attributes

DEFINITION

VET flag indicates whether the intention of the program or subject is vocational education.

CONTEXT

VET flag is used to analyse the vocational and non-vocational education training activity.

Relational attributes

RULES

VET flag must be 'Y — Yes' if the purpose of the program or subject is designed for vocational training.

VET flag must be 'Y — Yes' if the program or subject is general and pre-vocational, designed as pre-requisites for other VET Programs.

VET flag must be 'N — No' if the purpose of the program or subject is not designed for vocational training.

GUIDELINES FOR USE

Vocational training describes a program or subject that is intended to develop competency in skills relevant to the workplace.

Vocational training intent of a module is determined independently of the course. A module undertaken as part of a course may be non-vocational even where the course is vocational.

Nationally recognised training such as skill sets, qualifications and courses and their training components (i.e. units of competency and accredited units) have a *VET flag* 'Y — Yes'. Note that not all accredited units from nationally recognised courses are listed on the National Training Register but they would be reported as *VET flag* 'Y — Yes'.

Changes to AVETMISS validation software (AVS)

The following are the revisions made to the AVS business rules for Release 8.0. The full list of Release 8.0 business rules will be available to access in AVS from mid-2017.

Note that, unless specified below, all Release 7.0 *Training organisation* (NAT00010) rules have been carried over to the *Training organisation* (NAT00010A) file, and all Release 7.0 *Program* (NAT00030) file rules have been carried over to the *Program* (NAT00030A) file.

New rules

File	Field	E/W Type	Rule Description
NAT00030	Program identifier	E	This file must only contain Program identifiers which can be found on Training.gov.au.
NAT00080	Client identifier	E	If Client identifier is identical to the record's Unique student identifier.
NAT00080	Name for encryption	W	This field should contain a comma as per advice in the Name for encryption data element.
NAT00080	Survey contact status	E	This new field should not be blank or invalid (not applicable to National VET in Schools Collection).
NAT00080	Survey contact status	E	If 'M', Date of birth cannot indicate that client is over the age of 18.
NAT00080	Survey contact status	E	If 'O', client Postcode cannot be 'OSPC'.
NAT00080	Unique student identifier	E	If 'INTOFF', client Postcode must equal OSPC.
NAT00080	Unique student identifier	E	If 'INTOFF' and client cannot have a record with Funding Source '20' (Domestic client - other revenue).
NAT00120	Commencing program identifier	E	For each unique Client identifier and Program identifier combination, Commencing Program Identifier must be identical and not be '8'.
NAT00120	Commencing program identifier	E	When Commencing Program Identifier is '3' and Activity End Date is equal to or greater than the current Collection Year, the Activity start date must be in the current collection year.
NAT00120	Program identifier	E	Program identifier cannot match any Subject identifier listed in the NAT00120 file.

Changed rules

The change to the rule from Release 7.0 to Release 8.0 is marked in red, with strikethrough indicating a deletion (e.g. ~~If~~).

File	Field	E/W Type & No.	Applicable to	Release 8.0 rule, with change from Release 7.0 marked.
NAT00010	Training organisation name	E 4612	VET/ViS	~~If Training Organisation Identifier is listed on the Registered Training Organisation TGA list, then the~~ Training organisation name must match that listed on Training.gov.au for this Training organisation identifier. May have 2 valid names.

File	Field	E/W Type & No.	Applicable to	Release 8.0 rule, with change from Release 7.0 marked.
NAT00010A	Address first line	E 3830	VET/ViS	If blank and Training organisation identifier cannot be found on Training.gov.au.
NAT00010A	Address – suburb, locality or town	E 4652	VET/ViS	If Address ~~Location~~ - suburb, locality or town is blank or does not match the Postcode defined by Australia Post and Training organisation identifier cannot be found on Training.gov.au.
NAT00010A	Postcode	E 3705	VET/ViS	If blank or not a valid value (also cannot be OSPC or @@@@) and Training organisation identifier cannot be found on Training.gov.au.
NAT00010A	State identifier	E 3707	VET/ViS	If not consistent with Postcode and Training organisation identifier cannot be found on Training.gov.au.
NAT00010A	Training organisation type identifier	E 4614	VET/ViS	Training organisation type identifier must not be blank or invalid if the Training organisation identifier cannot be found on Training.gov.au. ~~and Name in combination does not match the code and name combination listed on the National Register (Note: VIS Collection has a separate set of values)~~
NAT00020	Training organisation delivery location identifier	E 3802	VET/ViS	If ~~not one record per unique~~ Training organisation delivery location identifier is not unique for Training organisation identifier.
NAT00020	Training organisation identifier	E 4615	VET/ViS	If ~~not blank and~~ not one associated record on the Training Organisation file (NAT00010) file.
NAT00030A	ANZSCO identifier	E 3830	VET	ANZSCO Identifier must not be blank except if the Program identifier can be found on Training.gov.au ~~and Name in combination match the code and name combination listed on the national Regist~~er, or where Program recognition identifier is ~~'13' or~~ '16'~~, or where the classification value is blank on the Qualification TGA reference list.~~
NAT00030A	ANZSCO identifier	E 4646	VET	If not blank and not a valid value except if the Program identifier can be found on Training.gov.au.
NAT00030A	Program field of education identifier	E 3725	VET	If not blank and not a valid value except if the Program identifier can be found on Training.gov.au. Must be 4 digits not ending in '00' or '000'.
NAT00030A	Program field of education identifier	E 3830	VET	Program field of education identifier must not be blank except if the Program Identifier can be found on Training.gov.au's ~~and Name in combination match the code and name combination listed on the national Register,~~ or Program recognition identifier is ~~'13' or~~ '16'. ~~or where the classification value is blank on the Qualification TGA master list~~
NAT00030A	Program level of education identifier	E 3733	VET	If not a valid value or if between 511-524, except if the Program identifier can be found on Training.gov.au.

File	Field	E/W Type & No.	Applicable to	Release 8.0 rule, with change from Release 7.0 marked.
NAT00030A	Program level of education identifier	E 3830	VET	Program level of education identifier must not be blank except if the Program identifier can be found on Training.gov.au ~~and Name in combination match the code and name combination listed on the national Register~~ or Program recognition identifier is ~~'13' or~~ '16' .
NAT00030A	Program recognition identifier	E 3709	VET	Program recognition identifier must not be blank, or invalid or 11, 12 or 13 except if the Program identifier can be found on Training.gov.au. ~~and Name in combination do not match the code and name combination listed on the National Register~~
NAT00030A	Program recognition identifier	W 4519	VET	If Program Recognition Identifier = ~~12 or~~ 15 and VET flag = N.
NAT00030A	VET Flag	E 3004	VET	If blank or not a valid value except if the Program identifier can be found on Training.gov.au.
NAT00060	Nominal hours	E 3420	VET/ViS	Nominal hours must not be blank except if the Subject identifier ~~and Name~~ is a code ~~and name combination~~ listed on Training.gov.au which exists in NCVER's nationally agreed hours table.
NAT00060	Subject field of education identifier	E 3720	VET/ViS	Subject field of education identifier must not be blank or invalid except if the Subject identifier can be found on Training.gov.au ~~and Name in combination match the code and name combination listed on the National Register or where the classification value is blank on the Units of Competency TGA master list.~~ Must be 6 digits not ending in '0'.
NAT00060	Subject name	E 4722	VET/ViS	If Subject identifier is on the Training.gov.au Units of Competency or Accredited Units master list, but the Subject name does not match the listed Training.gov.au Subject name.
NAT00060	VET Flag	E 3004	VET	If blank or not a valid value and Subject identifier cannot be found on Training.gov.au.
NAT00080	Unique student identifier	E 3864	VET/ViS	Rule becomes an error; The USI must not be blank if the Program recognition identifier is equal to 11, 12 or 13 AND The ~~Year~~ Date program completed is ~~on~~ in or after 2015 AND the Issued flag is Y. ~~AND the client's activity is not classed as offshore; (Offshore is identified when any of the following apply; a) The Postcode in Training organisation delivery location file equal OSPC; b) Postcode in Client file and Delivery mode identifier in the Enrolment file equal OSPC and 20 respectively; c) There is no associated Enrolment file record and Postcode equals OSPC in the Client file)~~

File	Field	E/W Type & No.	Applicable to	Release 8.0 rule, with change from Release 7.0 marked.
NAT00120	Activity end date	E 3251	VET/ViS	If > collection year end date and Outcome Identifier - National not = 70 or 85
NAT00120	Activity end date	W for Interim collections; E for annual collection # 3252	VET/ViS	Rule becomes a Warning for Interim collections, an Error for the annual collection. If date < ~~or = to the~~ final month of the collection period and has an Outcome identifier - national = 70.
NAT00120	Activity start date	E 3211	VET/ViS	If > Collection period end date where Outcome identifier - national is not 85.
NAT00120	Client identifier	E 4693	VET/ViS	If duplicate records found based on: Training organisation ~~delivery location~~ identifier, Client identifier, Subject identifier, Program identifier (noting this can be blank), Activity start date.
NAT00120	Delivery mode identifier	E 3261	VET/ViS	If Outcome identifier - national = 51, 52 or 60 and Delivery mode identifier is not ~~90~~ NNN.
NAT00120	Subject identifier	E 3869	VET/ViS	Rule becomes an error; When Subject identifier is on Training.gov.au, if Outcome identifier - national is 61 (superseded subject) and there is no second enrolment record listed with the same Client identifier, ~~Activity Start Date~~ and a superseding Subject identifier in the same collection year as per superseded subject information listed on Training.gov.au.
NAT00120	Subject identifier	E 3870	VET/ViS	Rule becomes an error; When Subject identifier is on Training.gov.au, if Outcome identifier - national is 61 (Superseded subject) and Subject identifier is not found on the Training.gov.au as a superseded subject ~~(initially units of competency only~~).
NAT00120	Training organisation delivery location identifier	E 4011	VET/ViS	If any Training organisation delivery location identifier /Training organisation identifier combination included in this file ~~are blank or are~~ is not on the Training organisation delivery location (NAT00020) file.
NAT00120	Client identifier	E 4017	VET/ViS	If ~~Year~~ Date program completed ~~=~~ is within ~~the~~ Collection year, a Client identifier record must exist in the Enrolment (NAT00120) file.

Deleted rules

File	Field	E/W Type & No.
NAT00005	All fields (file removed from collection)	All rules (file removed from collection)

File	Field	E/W Type & No.
NAT00010	Address first line; Address location – suburb locality or town; Postcode, State identifier; Training organisation type identifier	All rules (fields removed from file)
NAT00010	Training organisation name	W 4644 (already covered by E 4645 and E 4612)
NAT00010A	Training organisation identifier	E 4645, E 4704 (rules still exists in the NAT00010 file)
NAT00030	ANZSCO identifier; Program field of education identifier; Program level of education identifier; Program recognition identifier; VET flag	All rules (fields removed from file)
NAT00030 and NAT00030A	Program identifier	E 4510, E 4511, E 4514, E 4520, E 4521
NAT00030A	ANZSCO identifier	E 4531
NAT00030A	Program field of education identifier	E 4532
NAT00030A	Program level of education identifier	E 4530
NAT00030A	Program recognition identifier	E 4515, E 4682
NAT00030A	VET flag	E 3003
NAT00060	Subject field of education identifier	E 3744
NAT00060	Subject flag	All rules (fields removed from file)
NAT00060	Subject identifier	E 3743, E 4516
NAT00060	VET flag	E 3416
NAT00080	Proficiency in spoken English identifier; Year highest school level completed; Scheduled hours	All rules (fields removed from main body of file)
NAT00080	Unique student identifier	W 3860, W 3861, W 3862, W 3863, W 3866